

BRISTOL TOWNSHIP

2501 Bath Road
Bristol, PA 19007

December 20, 2018

COUNCIL MEETING

President Bowen called the meeting to order at 7:08 PM.

Roll Call:	President Bowen	Present
	Vice-President Murphy	Present
	Mr. Antonello	Present
	Mr. Blalock	Present
	Mr. Glasson	Present
	Mr. Monahan	Present
	Mrs. Wagner	Present

Also Present: William J. McCauley, III, Township Manager; Randy Flager, Township Solicitor; Kurt Schroeder, Township Engineer; and Randee J. Elton, Deputy Township Manager & Township Secretary.

Township Solicitor Randy Flager announced legal, litigation and real estate matters were discussed in Executive Session prior to the meeting.

Council President Bowen announced monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for December 20, 2018.

Motion by Mr. Monahan and seconded by Mr. Glasson to approve the outstanding voucher list and requisitions for December 2018. Motion carried by a vote of 7-0.

- B. Call for a motion to approve the minutes of the Township Council Meeting of November 8, 2018.

Motion by Mrs. Wagner and seconded by Vice President Murphy to approve the minutes from the November 8, 2018 Council Meeting. Motion carried by a vote of 7-0.

PRESENTATIONS AND APPOINTMENTS

- A. Presentations of Monthly Awards for Exemplary Recycling Performance.

Deputy Manager, Randee J. Elton announced there will be no trash or recycling collection on Tuesday, December 25, 2018 and January 1, 2019 in observance of Christmas and New Year's Days. Collections days will be delayed a day for both weeks. Christmas trees will be collected on trash days the weeks of January 7th and 14th.

President Bowen presented a \$50 Gift Certificate to the Disbrow Family of Mill Creek and the Hagen Family of Violetwood for their exemplary recycling efforts.

- B. Presentation to Officer Anthony DaSilva upon his Retirement with Bristol Township.

Chief Coulton presented Officer Anthony DaSilva with a plaque for his twenty-nine years of service and thanked him for his dedication and outstanding work in Bristol Township.

- C. Proposed 2019 Township Budget.

PUBLIC HEARING:

- A. Proposed 2019 Township Budget.

Motion by Mr. Antonello and seconded by Mr. Monahan to open the Public Hearing. Motion carried by a vote of 7-0. Public Hearing opened at 7:18 PM.

Township Manager William J. McCauley, III advised the 2019 proposed budget is a balanced budget for the eighth consecutive year, since I have been manager, and will use no fund balance as revenue in the general fund operating budget. The 2019 budget recommends no increase in taxes or trash and sewer rates. The proposed budget reflects a 10% increase in all funds over the adopted 2018 budget. This is a little misleading, the actual proposed budget is down 2% over last year's budget, but we are using \$6.9 million for the 2018 Note to refinance the 2014 Note for a cost savings of some \$300,000.

Mr. McCauley advised that Township milage is now lower than the County milage, and the average homeowner will pay \$20.31 less for real estate taxes and trash fees in 2019 than they did in 2010.

The 2019 budget reflects continued investment in the infrastructure of Bristol Township. The Township will invest \$2,200,000 in Gateway Beautification to improve all gateways and entrances to the Township; \$650,000 in Blight Removal by condemning and demolishing abandoned and vacant houses throughout the Township; \$7,000,000 on the expansion of the Municipal Park Complex consisting of turf multi-use field, practice field, baseball field, walking trail throughout, event space with amphitheater, additional parking, new concession and restroom areas, spray park and inclusive playground; \$1,285,000 for the replacement of the Wistar Road Bridge Replacement; \$7,146,500 investment in the Wastewater Treatment Plant Upgrade, sewer pump stations and collection system; and Milling and Paving and Curb Ramp Replacement Programs.

The Township works hard submitting grant applications to keep expenditures low. The Township has been awarded \$619,450 in grant funding from the Redevelopment Authority of Bucks County

for Casino Grants; \$754,226 from PennDOT for traffic signal modernization; \$265,604 from the Department of Conservation and Natural Resources for the Spray Park and \$1,000,000 in Park Improvements for the Municipal Complex Expansion.

Parks and Recreation has coordinated with the Community Development Department for park improvements in eligible Community Development Block Grant areas for park improvements including a \$750,000 Phase 1 improvement in 2019 at JFK Park, as well as upgrading playground equipment in several neighborhood parks.

No refuse rate increase is proposed for 2019. A five-year trash and recycling bid will be considered this evening. Bristol Township is the only municipality in Bucks County with a free electronics recycling program.

No sewer rate increase is proposed for 2019. \$6,000,000 in Waste Water Treatment Plant Capital Improvements to add a second clarifier to increase capacity and get us in compliance with the EPA and DEP. Updates continue to the pump stations; \$266,8000 for Croydon Acres Pump Station and \$250,000 Atkins Pump Station and \$54,000 for generator hookups for the pump stations; jetter truck repairs in the amount \$50,000 and reduction of Inflow and Infiltration with lining of drainage pipes in the amounts of \$210,000 for the Interceptor to the Waste Water Treatment Plant and \$500,000 for the Neshaminy Interceptor.

We still have a financial crisis in Other Post Employment Health Benefits (OPEB). In 2015, OPED was up to \$75 million, it is now down to \$68 million. This is a liability that is out there, currently we pay as you go, but at some point, the liability is going to become due.

Motion by Mr. Glasson and seconded by Mr. Antonello to close the Public Hearing. Motion carried by a vote of 7-0. Public Hearing closed at 7:38 PM.

ORDINANCES AND RESOLUTIONS

- A. Resolution Adopting the 2019 Township Budget and Setting Forth Millage Rates to Fund Said Adopted Budget: Consideration to Adopt.

Motion by Mr. Antonello and seconded by Mr. Monahan to Approve the Resolution adopting the 2019 budget and establishing the Real Estate Millage at 23.98 and the 2019 Refuse Rate at \$317.00. Motion carried by a vote of 7-0.

- B. A Resolution Authorizing the Submission of Traffic Signal Approval Forms TE-160 for Permit 61-1501 Oxford Valley Road and Queen Anne Drive: Consideration to Adopt.

Motion by Vice President Murphy and seconded by Mrs. Wagner to Approve the Resolution Authorizing the Submission of Traffic Signal Approval Forms TE-160 for Permit 61-1501 Oxford Valley Road and Queen Anne Drive. Motion carried by a vote of 7-0.

REPORT FROM TOWNSHIP MANAGER

Township Manager McCauley advised that Council has a Summary of Material Modifications to the Township's Employees' Savings and Protection Plan for review and consideration. This is to amend our plan in order to be in compliance with the Department of Labor Regulations. A motion to approve the amendment and authorize me as the Plan Administrator to execute is in order.

Motion by Vice President Murphy and seconded by Mrs. Wagner to Approve the amendment and authorize the Township Manager to execute the documents. Motion carried by a vote of 7-0.

Mr. McCauley advised the new street sweeper is out on the street today and we are training our PW employees on how to use the new equipment.

Mr. McCauley thanked Township Council and all the employees for another successful and wonderful year.

NEW BUSINESS

- A. Prime Associates, 12 Penns Trail, Newtown (Tax Parcel #5-71-324 & #5-71-325) requesting a Lot Line Change approval at 1625-1649 Haines Road, Levittown in a C-Commercial Zoned District: Consideration to take Appropriate Action.

Mr. Michael J. Meginniss, Esq. of Begley, Carlin & Mandio LLP was in attendance representing the applicant. The applicant and owner of subject property T.M.P. #05-071-324 (Lot A) is Segal, Segal & Lieberman and the owner of subject property T.M.P. #05-071-325 (Lot B) is John Billington Post 6495 Home Assn. Inc. The subject properties, T.M.P. #05-071-324 & 05-071-325, are located at 1625-1649 Haines Road within the C - Commercial district and consist of 1.00 acres and 0.969 acres, respectively.

The lot line change will reallocate a portion, consisting of 4,423 square feet (0.102 acres), of T.M.P. #05-071-325 to T.M.P. #05-071-324. T.M.P. #05-071-324 contains an existing 26,657 square feet building and parking lot and the use is a Retail Store which is permitted by right within a C - Commercial zoning district. T.M.P. #05-071-325 contains an existing building, detached garage, shed and parking lot and the use is a Community Center which is permitted by special exception within a C - Commercial zoning district. Both uses exist on the lots and will remain the same. This application is for land transfer only. No new building lots and/or improvements are proposed.

Motion by Mrs. Wagner and seconded by Vice President Murphy to approve the Requested Lot Line Change approval at 1625-1649 Haines Road. Motion carried by a vote of 7-0.

- B. Bids for Residential Solid Waste Collection and Disposal and Recycling Collection and Yard Waste Collection and Composting: Consideration to take Appropriate Action.

Mr. McCauley advised Council the Township solicited bids and the bid tabulation summary is in front of them. The bid specifications maintained the scope of services unchanged from the last contract for once per week pickup. The yard waste was extended to April 1 through December 15

and additional items created in this year's specifications are park service area pickups and added performance penalties have been included with liquidated damages.

Mr. McCauley stated three bids were received and the recommendation of administration is to award a five-year proposal from Waste Management in the amount of \$24,482,978.

Steve Miller of Waste Management was present to discuss the concerns of the service, as they have been presented to him by the Township. Mr. Miller was brought into Bristol Township to from 20+ years' experience with Waste Management. Mr. Miller stated they have shuffled the Management Team in Bristol Township and are confident that the issues and concerns will be remedied.

Motion by Mrs. Wagner and seconded by Mr. Blalock to accept the low bid of Waste Management for a five-year agreement at the cost of \$24,482,978. Motion carried by a vote of 7-0.

- C. Bids for Municipal Complex Park Site Work: Consideration to take Appropriate Action.

Mr. McCauley advised the recommendation is to accept the low bid of Meco Constructors, Inc. in the amount of \$3,963,299.87.

Motion by Mrs. Wagner and seconded by Vice President Murphy to accept the low bid of Meco Constructors, Inc. Motion carried by a vote of 7-0.

- D. Bids for Municipal Complex Park Electric Work: Consideration to take Appropriate Action.

Mr. McCauley advised the recommendation of the administration is to accept the low bid of Armour & Sons Electric, Inc., in the amount of \$428,657.00

Motion by Mr. Antonello and seconded by Mr. Monahan to accept the low bid of Armour & Sons Electric, Inc. Motion carried by a vote of 7-0.

- E. Bids for Municipal Complex Park Plumbing Work: Consideration to take Appropriate Action.

Mr. McCauley advised the recommendation is to accept the low bid of Hirshberg Mechanical, in the amount of \$332,185.00.

Motion by Vice President Murphy and seconded by Mrs. Wagner to accept the low bid of Hirshberg Mechanical. Motion carried by a vote of 7-0.

- F. Bids for 2018 Fall Curb Ramp Program: Consideration to take Appropriate Action.

Mr. McCauley advised the recommendation is to accept the low bid of NJS Concrete, Inc., in the amount of \$487,630.00

Motion by Mr. Glasson and seconded by Mr. Monahan to accept the low bid of NJS Concrete, Inc. Motion carried by a vote of 7-0.

G. Establishment of Council Meeting Dates and Times: Consideration to Approve.

The Township Manager informed Council that their meetings would be on the first and third Thursday of each month except for January, February, July and August when they would only meet on the third Thursday of the month. Mr. McCauley stated the January 3rd meeting should be removed from the list.

Motion by Vice President Murphy and seconded by Mr. Antonello to approve the 2019 Council Meeting Dates and Times. Motion carried by a vote of 7-0.

COMMENTS FROM COUNCIL MEMBERS

Holiday wishes were extended from all of Township Council.

President Bowen stated he would like to give a shout out to the annual anonymous donor for the beautiful poinsettias and wreaths.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Mr. Antonello made a motion to adjourn the meeting, seconded by Mrs. Wagner. Motion carried unanimously by a vote of 7-0. The meeting was adjourned at 8:25pm.

Respectfully Submitted,
Ranee J. Elton
Township Secretary

Recap of December 20, 2018 Council Meeting

1. Approved Voucher List and Requisitions from December 20, 2018.
2. Approved the November 8, 2018 Council Meeting Minutes.
3. Presented Monthly Award for Exemplary Recycling Performances.
4. Presented Officer Anthony DaSilva with a Plaque for his Service and Retirement from Employment.
5. Heard a presentation from the Township Manager on the Proposed 2019 Township Budget and held a Public Hearing on the same.
6. Adopted Resolution (2018-99) Approving the 2019 Township Budget and Setting Forth the Millage Rate to 23.98 Mills and Refuse Fee at \$317.00.
7. Adopted Resolution (2018-100) Authorizing the Submission of Traffic Signal Approval Forms TE-160 for Permit 61-1501 Oxford Valley Road and Queen Anne Drive.
8. Approved Amendment to Employee's Savings and Protection Plan as required by the Department of Labor Regulation and Authorized the Township Manger to execute.
9. Adopted Resolution (2018-101) Approving a Lot Line Change at 1625-1649 Haines Road.
10. Accepted Waste Management as Low Bidder for a Five-Year Bid for Residential Solid Waste Collection and Disposal and Recycling Collection and Yard Waste Collection and Composting.
11. Accepted the low bid of MECO Constructors for the Municipal Complex Site Work.
12. Accepted the low bid of Armour & Sons Electric Company, Inc. for the Municipal Complex Electrical Work.
13. Accepted the low bid of Hirshberg Mechanical for the Municipal Complex Plumbing Work.
14. Accepted the low bid of NJS Concrete for 2018 Fall Curb Ramp Program.
15. Established 2019 Council Meeting Dates and Times.