

## BRISTOL TOWNSHIP

2501 BATH ROAD  
BRISTOL, PA 19007

January 4, 2016

## COUNCIL MEETING

Council President Pro-tem Bowen called the meeting to order at 7:04 PM.

District Justice Robert Wagner administered the Oath of Office to Mr. Patrick Antonello, Mr. Allen, Mr. Joseph Glasson and Ms. Amber Longhitano for their positions on the Bristol Township Council.

Roll Call:	Mr. Bowen	Present
	Mr. Allen	Present
	Mr. Antonello	Present
	Mr. Glasson	Present
	Ms. Longhitano	Present
	Mr. Monahan	Present
	Mrs. Murphy	Present

Motion by Mr. Glasson and seconded by Mr. Monahan to appoint Craig Bowen as Council President.

*Motion carried unanimously by a vote of 7-0.*

Motion by Mr. Antonello and seconded by Mr. Allen to appoint Amber Longhitano as Vice-President of Township Council.

*Motion carried by a vote of 6-0, with Ms. Longhitano abstaining.*

Motion by Mrs. Murphy and seconded by Mr. Glasson to Appoint Kate Murphy as Township Secretary.

Mr. Antonello inquired about the duties and compensation of the Township Secretary and Assistant Township Secretary.

Township Manager McCauley read Section 5 subsection 50 of the Administrative Code outlining the duties of the Township Secretary with the compensation set by Council.

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He further explained the role of the Assistant Township Secretary and that it is at their discretion to appoint and set the compensation, if any.

*Motion carried unanimously by a vote of 7-0.*

Motion by Mr. Glasson and seconded by Mrs. Murphy to appoint Scott Swichar as Assistant Township Secretary.

*Motion carried unanimously by a vote of 7-0.*

Motion by Mr. Glasson and seconded by Mrs. Murphy to appoint the firm of Flager & Associates as Township Solicitor.

*Motion carried by a vote of 6-0, with Ms. Longhitano abstaining.*

Motion by President Bowen and seconded by Mr. Glasson to Appoint Russell Sacco as Special Counsel to the Sewer Department.

*Motion carried unanimously by a vote of 7-0.*

Motion to Appoint the firm of Gilmore & Associates as Township Engineer.

Mr. Antonello stated he did not feel comfortable with voting for the appointment on the Agenda since he is new and does not have all the information such as fee schedules for the appointees.

Mr. Bowen stated that Mr. Antonello was elected in November and has been receiving Council packets. Also, he could have asked for any needed information as Mr. Bowen has been reaching out to the new Council members.

Mr. Antonello stated yes and the he certainly appreciates it but he would expect that the manager's office and the Township would provide the appropriate information for him to make decisions on such as the rate schedule for Gilmore & Associates and the rate schedule for the attorney not something he needs to ask for.

Mr. Allen asked if the Council has the ability to table the appointment to a later meeting.

Motion by Mr. Allen and seconded by Mr. Antonello to table the appointment of the firm of Gilmore & Associates as Township Engineer.

*Motion failed by a vote of 4-3.*

Motion by Mr. Glasson and seconded by Mr. Monahan to appoint the firm of Gilmore & Associates as Township Engineer.

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*Motion carried by a vote of 6-0, with Mr. Antonello abstaining.*

Motion to Appoint the firm of Remington, Vernick & Beach as Township Engineer to the Sewer Department.

Motion by Mr. Antonello and seconded by Mr. Allen to table the appointment of the firm of Remington, Vernick & Beach as Township Engineer to the Sewer Department.

*Motion failed by a vote of 4-3.*

Motion by Mr. Glasson and seconded by Mrs. Murphy to appoint the firm of Remington, Vernick & Beach as Township Engineer to the Sewer Department.

Motion carried by a vote of 4-1, with Ms. Longhitano voting no and Mr. Allen and Mr. Antonello abstaining.

Motion by Ms. Longhitano and seconded by Mrs. Murphy to Appoint John Monahan to Lower Bucks Joint Municipal Authority.

*Motion carried unanimously by a vote of 7-0.*

Mr. Monahan thanked Council and promised to do his best.

Council President Bowen announced the Appointments of Council Liaison to the following departments:

- A. Sewer- Amber Longhitano and Joe Glasson
- B. Parks & Recreation-Joe Glasson
- C. Roads & Public Works-John Monahan
- D. School District-Howard Allen
- E. Police Department-Patrick Antonello
- F. Refuse Department-Cindy Murphy

Motion by Mr. Glasson and seconded by Mr. Antonello to Approve the Bucks County Courier Times as the designated News Media for Legal Advertisements for Bristol Township.

*Motion carried unanimously by a vote of 7-0.*

Motion to Appoint Designated Township Depository.

McCauley suggested that in the event that Interest Rates continue to rise and we have the opportunity to invest funds where we would have tier 90, 120, or 365 day investments that Council also designate Pennsylvania Local Government Investment Trust (PLGIT) as an additional depository.

Motion by Mr. Glasson and seconded by Mr. Allen to Approve TD Bank and PLGIT as the designated Depository for Bristol Township.

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*Motion carried unanimously by a vote of 7-0.*

Motion by Mr. Glasson and seconded by Ms. Longhitano to Establish the Council Meeting dates to be every first and third Thursdays of each month except for the months of January, July and August when Council will meet on the third Thursday only and all meetings will be held in the Municipal Building Auditorium located at 2501 Bath Road at 7:00 pm.

*Motion carried unanimously by a vote of 7-0.*

Motion by President Bowen and seconded by the entire Council to adjourn.

*Motion carried unanimously by a vote of 7-0.*

The meeting was adjourned at 7:39 pm.

RECAP OF JANUARY 4, 2016 RE-ORGANIZATION MEETING

1. Appointed Craig Bowen as Council President
2. Appointed Amber Longhitano as Council Vice President
3. Appointed Kate Murphy as Township Secretary
4. Appointed Scott Swichar as Assistant Township Secretary
5. Appointed Flager & Associates as Township Solicitor
6. Appointed Russ Sacco as Special Counsel to Sewer Department
7. Appointed Gilmore & Associates as Township Engineer
8. Appointed Remington, Vernick & Beach as Township Engineer to Sewer Department
9. Appointed John Monahan to LBJMA.
10. Appointed Council Liaisons
11. Designated of Bucks County Courier Times as News Media for Legal Advertisements.
12. Designated of TD Bank and PLGIT as Depositories of Fund.
13. Established Council Meeting Dates
14. Adjournment at 7:39 pm.

Respectfully Submitted,

Kate Murphy  
Township Secretary