

BRISTOL TOWNSHIP
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NOVEMBER 30, 2009
BUDGET MEETING

The meeting was called to order at 7:10 P.M. by President Tarlini.

THOSE IN ATTENDANCE: Council members Greer, Monahan, Davis, Pluta and Tarlini were present at the meeting.

President Tarlini stated our Township as most everyone has cause today to evaluate their financial dilemma to see how to avoid reduction of services to residents and laying off of employees or all of these things. After discussion, we will pass the budget most effective and least harmful with the least impact on the residents. We have spoken with the citizens' advisory board and negotiated with the unions to come back with an equitable agreement. We will make more cuts and come back.

COUNCIL ITEMS:

2010 DISCUSSION AND MOTIONS:

Councilman Monahan called for the motion to remove line item 014911-390, General Contracted Services, \$23,500 for employment services (used for hiring). Second by Councilwoman Davis. Poll: all ayes. Motion approved.

President Tarlini called for the motion to remove line item 014141-550, Finance Travel Expense. Second by Councilwoman Davis. Poll: Council members Greer, Monahan, Davis and Tarlini voted yes. Council member Pluta voted no. Motion approved 4-1.

President Tarlini called for the motion to remove line item 014244-240 Emergency Management Operating Supplies in the amount of \$5,000 (because a grant was received). Second by Vice President Pluta. Poll: all ayes. Motion approved.

President Tarlini called for the motion to reduce line item 014311-210 Public Works Operating Supplies to \$1,000. Second by Councilman Greer. Poll: all ayes. Motion approved.

President Tarlini called for the motion to reduce line item 014311-430 public Works Conferences and Training \$2,000. The motion *died* for a lack of a second.

Vice President Pluta called for the motion to reduce line item 014311-430 Public Works Conferences and expenses to zero. Second by President Tarlini. Poll: all ayes. Motion approved.

Councilwoman Davis called for the motion to reduce line item 014102-430 General Conferences and Training to zero. Second by Councilman Greer. Poll: Council members Greer, Monahan, Davis and Tarlini voted yes. Council member Pluta voted no. Motion approved 4-1.

President Tarlini called for the motion to remove line item 014131-430 Manager Training Seminars to zero. Second by Councilwoman Davis. Poll: all ayes. Motion approved.

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President Tarlini called for the motion to remove line item 014141-430, Finance Training Seminars. Second by Councilwoman Davis. Mrs. Gordon said the requirement for GASB is what the finance training seminar is used for. Motion and Second *withdrawn*.

President Tarlini called for the motion to reduce basic overtime and SWAT training, line item 014214-430 to \$5,000. Second by Vice President Pluta. Poll: all ayes. Motion approved.

President Tarlini called for the motion to reduce line item 014243-430 Fire Marshall Training to \$1,500. Second by Councilman Greer. Councilwoman Davis stated last year \$2,400 was spent. President Tarlini said prior \$1,600 was the amount with the same number of officers. Motion and second *withdrawn*.

President Tarlini called for the motion to reduce line item 014291-430 Building Planning Training seminars to zero. Second by Councilwoman Davis. Poll: all ayes. Motion approved.

President Tarlini called for the motion to reduce line item 014291-550 Building Planning Travel Expense to zero. Second by Councilman Greer. Poll: all ayes. Motion approved.

Councilman Greer called for the motion to remove line item 014910-430 IT Training Seminars to zero. Second by Councilwoman Davis. Mrs. Gordon stated we need someone here with knowledge in this area or we would probably pay an outside contractor to do the same thing. Councilwoman Davis stated the IT person could train the rest if he put his mind to it. Councilman Greer stated it shouldn't take that much to get into the new windows system. The motion was amended and second amended to reduce line item 014910-430 IT Training Seminars to \$3,000. Poll: Council members, Greer, Davis, Pluta and Tarlini voted yes. Council member Monahan voted no. Motion approved 4-1.

President Tarlini called for the motion to remove line item 014911-38 Administrative Salary to zero. Second by Vice President Pluta. Poll: all ayes. Motion approved.

Vice President Pluta called for the motion to reduce line item 014312-250 Highway small tools and equipment to zero. Second by Councilwoman Davis. Poll: all ayes. Motion approved.

Councilwoman Davis called for the motion to remove line item 014312-050 periodic overtime to zero and reallocate \$45,000 to line item 014312-655 storm clean up (for a total of \$50,000). Second by President Tarlini. Mrs. Gordon said we could restrict this to storm only and reduce 014312-050 to \$45,000 and use a different justification. President Tarlini called for the motion for line item 014312-050 periodic overtime and storm related emergencies to be used for emergencies. Second by Councilman Greer. Mr. Sacco stated why don't you have the manager set up an overtime policy with Council's review. Poll: all ayes. Motion approved. President Tarlini stated storm clean up line item 014312-655 will be left alone.

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President Tarlini called for the motion to reduce line item 014313-361 traffic signal repair maintenance to \$50,000. Second by Councilman Greer. Poll: all ayes. Motion approved.

President Tarlini called for the motion to reduce line item 014313-280 traffic safety equipment to \$1,000. Second by Vice President Pluta. Poll: Council members Greer, Monahan, Pluta and Tarlini voted yes. Council member Davis voted no. Motion approved 4-1.

President Tarlini called for the motion to reduce line item 014314-050 Mechanical Maintenance Overtime to \$3,000. Second by Councilman Greer. Poll: all ayes. Motion approved.

President Tarlini called for the motion to reduce line item 054611-050 park maintenance-property maintenance overtime to \$3,000. Motion *died* for lack of a second.

President Tarlini called for the motion to reduce line item 054611-040 property maintenance, seasonal employees to zero. Second by Councilwoman Davis. Poll: Council members Greer, Monahan, Davis and Tarlini voted yes. Council member Pluta voted no. Motion approved.

President Tarlini said that is all I have now. We are waiting for other possibilities.

REPORT FROM SOLICITOR:

Mr. Sacco stated there are additional requirements. Once we close the budget we need to advertise and provide fourteen days notice. You can make changes. If the changes are significant you should readvertise. You could advertise and continue to hold meetings. If there is an increase by twenty percent in one category or ten percent overall you may hold a meeting the last week in December.

Vice President Pluta called for the motion to adjourn. Second by Councilman Greer. Poll: all ayes. Motion approved. The meeting adjourned at 9:30 P.M.

Respectfully submitted
Denise Gorry
Secretary

/dg

MOTIONS APPROVED:

1. Remove line item 014911-390, General Contracted Services, \$23,500 for employment services (used for hiring).
2. Remove line item 014141-550, Finance Travel Expense.
3. Remove line item 014244-240 Emergency Management Operating Supplies in the amount of \$5,000
4. Reduce line item 014311-210 Public Works Operating Supplies to \$1,000.
5. Reduce line item 014311-430 Public Works Conferences and expenses to zero.
6. Reduce line item 014102-430 General Conferences and Training to zero.
7. Remove line item 014131-430 Manager Training Seminars to zero.
8. Reduce basic overtime and swat training, line item 014214-430 to \$5,000.
9. Reduce line item 014291-430 Building Planning Training seminars to zero.
10. Reduce line item 014291-550 Building Planning Travel Expense to zero.
11. Reduce line item 014910-430 IT Training Seminars to \$3,000.
12. Reduce line item 014911-38 Administrative Salary to zero.
13. Reduce line item 014312-250 Highway small tools and equipment to zero.
14. Restrict line item 014312-050 periodic overtime and storm related emergencies to be used for emergencies.
15. Reduce line item 014313-361 traffic signal repair maintenance to \$50,000.
16. Reduce line item 014313-280 traffic safety equipment to \$1,000.
17. Reduce line item 014314-050 Mechanical Maintenance Overtime to \$3,000.
18. Reduce line item 054611-040 property maintenance, seasonal employees to zero.