

BRISTOL TOWNSHIP

2501 BATH ROAD
BRISTOL, PA 19007

January 15, 2015

COUNCIL MEETING

President Lewis called the meeting to order at 7:10 PM.

Roll Call:	Mr. Bowen	Present
	Mr. Glasson	Present
	Ms. Longhitano	Present
	Mr. Monahan	Present
	Ms. Murphy	Present
	Vice President Brennan	Present
	President Lewis	Present

Council President Lewis announced that the monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In, addition, residents may offer general comments at the end of the meeting.

Council President Lewis stated matters of personnel and litigation items were discussed in the executive session.

VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for January 15, 2015.

Motion by Ms. Murphy and seconded by Mr. Monahan to approve the outstanding voucher list and requisitions for January 15, 2015.

Motion carried unanimously by a vote of 7-0.

- B. Call for a motion to approve minutes from the Council Meetings on December 4, 2014.

Motion by Ms. Longhitano and seconded by Mr. Bowen to approve the minutes from the Council Meeting on December 4, 2014.

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Motion carried by a vote of 6-0. Ms. Murphy abstained due to absence.

- C. Call for a motion to approve the minutes from the Council Meeting on December 18, 2014.

Motion by Ms. Murphy and seconded by Mr. Monahan to approve the minutes from the Council Meeting on December 18, 2014.

Motion carried by a vote of 6-0. Ms. Longhitano abstained due to absence.

COMMENDATIONS, PRESENTATIONS and REPORTS

- A. President Lewis presented Certificates of Commendation to the Roberts Family of Bristol and the VanSchaick Family of Levittown and presented both families with a \$50.00 Gift Certificate from TD Bank.

President Lewis thanked TD Bank for being a sponsor to Bristol Township's "Get Caught Recycling Campaign." Mr. Lewis stated that during the month of December 464.14 tons of recyclable material was collected compared to 292.88 tons in December of 2013 which is an increase of 58.48% in residential recycling. Bristol Township residents increased their recycling by 47.16% in 2014.

Council thanked the residents for their continued support in the "Get Caught Recycling Campaign" and looks forward to the numbers for 2015.

- B. Annual State of the Township Report from the Council President.

President Lewis presented the 2015 State of the Township Address. A copy of the 2015 State of the Township Address is attached to these minutes.

PROCLAMATIONS

- A. A Proclamation Declaring January 31, 2015 Law Enforcement Appreciation Day in Bristol Township: Consideration to Adopt.

President Lewis read into the record a Proclamation declaring January 31, 2015 Law Enforcement Appreciation Day in Bristol Township in support of the men and women who protect the residents and the Township.

Township Manager, William McCauley, introduced Acting Chief Ralph Johnson and Officer Thomas Polistina to accept the Proclamation on behalf of the Bristol Township Police Department.

Motion by Mr. Monahan and seconded by the entire Council declaring January 31, 2015 Law Enforcement Appreciation Day in Bristol Township.

Motion carried unanimously by a vote of 7-0.

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REPORT FROM THE TOWNSHIP MANAGER

Township Manager McCauley congratulated Council for having the courage to implement the new Waste Management contract in December of 2013. He stated that anytime there is a change of this magnitude there are going to be the naysayers who predict gloom and doom. Council did not allow the naysayers to sway their decision which has proven to be a success with the \$20 decrease in the residential trash fee and the outstanding recycling numbers recorded in 2014. McCauley also congratulated residents for the great job they have done in stepping up to improve our recycling efforts. He noted that before the new contract the township recycled only a little bit more than Bristol Borough, which has 9,000 residents compared to our 55,421.

McCauley also recognized Scott Swichar and Joan Lamina for all of their hard work with getting the contract on track and the superb customer service to the residents.

McCauley announced that the Fire Marshal's department received a non-matching grant in the amount of \$13,176.00 for equipment and training.

McCauley updated Council on the timeline for the surveillance cameras for Winder Village. He stated he tried in vain to get the cameras before the end of the year but with the holidays that proved to be too difficult. The Township is waiting on some camera parts, Verizon cards and the authorization from PECO for the use of poles for installation. Once received the cameras will be installed.

REPORT FROM TOWNSHIP SOLICITOR

Township Solicitor, Randall Flager, had no report at the time. Mr. Flager wished everyone a Happy and Healthy New Year.

NEW BUSINESS

- A. Application for Conditional Use Approval for Frank J. Walsh Located at 11 Swan Lane, Levittown (TMP #5-72-303) to Construct an In-Law Suite in an R-3 Residential District: Consideration to take Appropriate Action.

Township Solicitor, Randall Flager, stated that Mr. Walsh was still under oath from the conditional use hearing conducted on December 18, 2014.

Mr. Walsh has agreed to a Deed Restriction on the property at 11 Swan Lane to ensure the In-Law Suite will be converted into a storage unit in the event that Mr. Walsh sells his home or upon his death.

Motion by Mr. Brennan and seconded by Ms. Longhitano to approve the application for Conditional Use for the property at 11 Swan Lane to Construct an In-Law Suite in an R-3 Residential District with Deed Restriction.

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Motion carried unanimously by a vote of 7-0.

- B. Proposal for Professional Services for Additions and Alterations to Heating Ventilation and Air Conditioning, Plumbing, and Electrical Systems for Bristol Township Municipal Building, Salt Shed and Public Works Facility Improvements: Consideration to take Appropriate Action.

Township Manager McCauley asked Council to approve the proposal before Council for PCS Engineering to improve the heating ventilation and air conditioning, plumbing and electrical systems specifically for the municipal building in the amount of \$18,275.00.

Motion by Mr. Bowen and seconded by Mr. Glasson to Approve the Proposal for Professional Services for Additions and Alterations to Heating Ventilation and Air Conditioning, Plumbing, and Electrical Systems for Bristol Township Municipal Building, in the amount of \$18,275.00.

Motion carried unanimously by a vote of 7-0.

- C. Change order 002 for Boyle Construction for Construction Management and Design Services: Consideration to take Appropriate Action.

Township Manager McCauley is requesting approval for a change order from Boyle Construction in the amount of \$110,000. The request is being made due to the addition of the Salt Shed for the Public Works Facility which was not a part of the original proposal.

Motion by Mr. Glasson and seconded by Ms. Murphy to approve Change Order 002 from Boyle Construction in the amount of \$110,000.00.

Motion carried unanimously by a vote of 7-0.

- D. Meeting Dates for 2015: Consideration to take Appropriate Action.

Motion by Mr. Monahan and seconded by Ms. Longhitano to approve the 2015 Council Meeting dates for the first and third Thursdays of each month with the exception of July and August with only one meeting on the third Thursday.

Motion carried unanimously by a vote of 7-0.

OTHER BUSINESS:

Motion by Mr. Bowen and seconded by Mr. Brennan to appoint President Robert Lewis to the Lower Bucks Joint Municipality Commission for a 5 year term.

Motion carried by a vote of 6-0. President Lewis abstained.

Motion by Mr. Bowen and seconded by Ms. Longhitano to appoint Kate Murphy as Township Secretary.

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Motion carried unanimously by a vote of 7-0.

Township Solicitor read into the record the Resolution 2015-1 appointing Kate Murphy as Township Secretary with the compensation set forth previously.

Motion by President Lewis and seconded by Ms. Murphy to adopt Resolution 2015-1 appointing Kate Murphy as Township Secretary with the previous set forth compensation.

Motion carried unanimously by a vote of 7-0.

Motion by Mr. Glasson and seconded by Ms. Murphy to appoint Scott Burroughs to the Civil Service Commission filling the expired term of Mr. Sabatini.

Motion carried unanimously by a vote of 7-0.

Mr. Monahan announced that the St. Patrick's Day Parade is right around the corner and that the committee is meeting regularly to make it the best one to date and that Joe Hogan has been appointed Grand Marshal.

Mr. Glasson commended and thanked the Firefighters, EMS workers, Fire Police and all the responders and volunteers for their extraordinary efforts in the tragedy that occurred at the Riverside Plant last week.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

West Retzler, West Bristol, commented on various issues unrelated to Bristol Township.

Meeting adjourned at 8:39pm.

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RECAP OF JANUARY 15, 2015 MEETING:

1. Motion to approve the Voucher List for January 15, 2015.
2. Motion to approve the Minutes from the December 4, 2014 meeting.
3. Motion to approve the Minutes from the December 18, 2014 meeting.
4. Reading of the Annual State of the Township Address.
5. Proclamation Declaring January 31, 2015 Law Enforcement Support Day in Bristol Township.
6. Report from the Township Manager.
7. Approved an Application for Conditional Use Approval for the property at 11 Swan Lane to construct an In-Law Suite in an R-3 Residential District.
8. Approved a Proposal for Professional Services for Additions and Alterations to Heating, Ventilation and Air Conditioning Plumbing and Electrical System for the Municipal Building.
9. Approved Change Order 002 for Boyle Construction.
10. Established meeting dates for 2015 Council Meetings.
11. Appointed Robert Lewis to the Lower Bucks Joint Municipal Authority.
12. Appointed Scott Burroughs to the Civil Service Commission.
13. Appointed Kate Murphy Township Secretary.
14. Adjournment 8:39pm.

Respectfully submitted,
Kate Murphy, Township Secretary