

**BRISTOL TOWNSHIP
2501 BATH ROAD
BRISTOL, PA 19007**

JANUARY 19, 2012

COUNCIL MEETING

President Lewis opened the meeting with the Pledge of Allegiance and a moment of silence.

Roll Call:	Mr. Tucker	Present
	Mr. Pluta	Present
	Mr. Bowen	Present
	Ms. Longhitano	Present
	Mr. Glasson	Present
	Vice President Brennan	Present
	President Lewis	Present

Presentation from the Bristol Township Transition Committee. Mrs. Helen Cini presented a certificate to recognize Mr. Daryl Zaslow for his outstanding work and guidance to complete the new Administrative Code.

Mr. Zaslow said it was an honor to be able to serve and volunteer to help the Township.

Motion by Mr. Bowen to table the approval of the outstanding voucher list and requisitions for December 2011. Second by Vice President Brennan.

Mr. Obert questioned how the Township is going to pay the bills if they table the approval.

President Lewis said there will not be a problem. There are some questions that have to be resolved.

Motion carried by a vote of 7-0.

**BRISTOL TOWNSHIP COUNCIL MEETING
JANUARY 19, 2012 CONTINUED**

Motion by Vice President Brennan to table the minutes from the November 17, 2011 Council Meeting December 1, 2011 Council Meeting December 1, 2011 Budget Hearing December 5, 2012 Budget Hearing December 12, 2011 Budget Hearing December 15, 2011 Council Meeting December 29, 2011 Council Meeting and the December 29, 2011 Budget Hearing. Second by Ms. Longhitano.

Motion carried by a vote of 7-0.

REPORT FROM TOWNSHIP MANAGER:

Mr. McCauley said the Township deposited the \$30,000.00 check from Aqua Pennsylvania for the Croydon Park water main easement.

The Township Building window replacement project is scheduled to begin January 23, 2012. T E Construction was awarded the contract for \$165,900. The project is 100 percent funded by the Department of Energy Grant.

REPORT FROM TOWNSHIP SOLICITOR:

Mr. Flager said there was an Executive Session before the meeting to discuss various personnel and legal matters.

COUNCIL ITEMS:

Mr. Flager said a draft for the Administration Code will come out in the next couple of weeks. Council can comment on with questions on certain items and changes to be made. Then Council can decide to advertise at that time.

Appointment of Building Code Official:

Mr. McCauley said Council has proposals from Keystone Municipal Services with a list of Municipalities they Service. There is also a proposal from United Inspection Agency for consideration.

Mr. Pluta questioned why we were going with a separate firm for electrical inspector.

**BRISTOL TOWNSHIP COUNCIL MEETING
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Mr. McCauley said that it is his understanding that Keystone uses United for a certified electric inspector. If Keystone hires them they would mark up their bill 15 %. It is a smart decision to hire the electrical inspector, it would save tax dollars.

Mr. Rich O'Brien, President of Keystone Municipal Services, Inc. gave an outline of their firm. The 2012 prices are the same as 2011 they did not raise their prices.

Mr. Pluta questioned if the Township looked out to any other inspection agencies.

Mr. McCauley said he is not aware if the Township has looked into any other agencies. There was no RFP process that he knows of.

Mr. Halferty of United Inspection Agency gave an outline of his firm and said he could save the Township money.

Motion by Mr. Pluta to table the appointment of Building Code Official and Electrical Inspector. Second by Mr. Tucker.

Motion carried by a vote of 6-1 with Vice President Brennan opposed.

Motion by Mr. Tucker to re-open the 2012 Township Budget. Second by Ms. Longhitano.

Mr. Pluta requested verification on the tax increase.

Mr. Flager said it was a .3 mil increase.

Ms. Anne Vesce of Lauren Bend said the salary for the Manager is 32 percent more than the previous one.

Mr. Scott Peggs of Elmhurst Avenue questioned why the sewer bill was increased \$5.00.

Mr. Pluta said the sewer bill does not reflect the Township Budget. The increase on the sewer bill rate is due to the operational demands of the Sewer Department.

**BRISTOL TOWNSHIP COUNCIL MEETING
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There is extensive work to be done to the pumping stations that has to be funded through the sewer rates.

Mrs. Tarlini said there was no tax increase in the General Fund. There was a \$5.00 increase in the Sewer Fund and a \$5.00 increase in the Fire Fund they are separate funds.

Mr. McCauley said his Budget states that the total millage rate for 2011 was 23.9875 and the total millage rate for the adopted 2012 Budget was 24.2875. Council is directing him to present a budget with a total millage of 23.9875.

Mr. Bowen said if he has to pay more money to the Township no matter what fund it is coming from, it is still a tax increase.

Mr. Obert of Farmbrook questioned what Administrative Code the Township is following.

Mr. Flager said primarily we are operating under the First Class Township Code.

Motion carried by a vote 7-0.

Mr. McCauley said there is a recommendation from the Public Works Director to accept the bid done on behalf of Bristol Township by the Bucks County Consortium for pipes and inlets. He is recommending awarding Commonwealth Pre-cast, Inc for the inlets m-tops c-tops metal grates and frames. Kennedy Culvert for poly pipe 8 12 15 and 18 inch poly smooth bore.

Mr. Pluta said questioned a hand written note that Chemung Supply not a part of this bid but they are cheaper than Kennedy.

Mr. McCauley said he is does not know who wrote that.

**Motion by Mr. Tucker to table awarding the Consortium Bid for pipe and inlets.
Second by Mr. Pluta.**

**BRISTOL TOWNSHIP COUNCIL MEETING
JANUARY 19, 2012 CONTINUED**

Mr. McCauley said Chemung Supply had every opportunity to bid. They did not bid.

Motion carried by a vote 5-2 with Vice President Brennan and President Lewis opposed.

OTHER:

Mr. Flager recommended that Council change the February 2, 2012 Council Meeting to February 1, 2012 and the February 16, 2012 Council Meeting to February 15, 2012 because we need 10 days to advertise the 2012 Budget.

Motion by Ms. Longhitano to change the February Council Meetings to February 1, 2012 and February 15, 2012. Second by Mr. Glasson.

Motion carried by a vote of 7-0.

Motion by Mr. Glasson to approve a Resolution to authorize the Director of Finance, Betsey Kelly, the Township Manager, the President and Vice, President of Council as signatures for the Township checks. Second by Mr. Bowen.

Mr. Obert questioned if this was in line with last practice and the new Administrative Code.

President Lewis said yes to both.

Mr. Pluta said there were to be 3 signatures for the checks the Manager the Finance Director and Council President.

President Lewis said there 3 signatures required with 5 possible to sign.

Motion carried by a vote of 6-1 with Mr. Pluta opposed.

Mr. McCauley said he has a request for waiver of a \$2,500.00 roofing permit fee from Emilie United Church. In accordance with 09-209 non profit entities shall be responsible for paying one half of the permit fee charged by the Township.

**BRISTOL TOWNSHIP COUNCIL MEETING
JANUARY 19, 2012 CONTINUED**

Motion by President Lewis to approve the waiver of 50% of the permit fees for Emilie United Church. Second by Mr. Glasson.

Motion carried by a vote of 7-0.

Vice President Brennan said that the L & I Department needs revamping. The company that is in there works on percentage of the permit fees. He called around to other Municipalities and Keystone has saved them money. They are based on an hourly rate. They will save the tax payers money and bring a business friendly L & I. Opening the Budget to have Bill save tax dollars is worth the \$27,000.00 for his salary.

Mr. Pluta said he thinks it is great that we can move forward and if it means bringing in new people to L & I he thinks it is the way we should go. He was dismayed that the information Mr. Brennan had was not shared with the rest of Council.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL:

Mr. Obert of Farmbrook spoke of the rules on tabled items. He spoke on the bill run. Ms. Longhitano said the bill run was tabled to give Council time to go over it and get answers on the spending.

Ms. Vesce of Laurel Bend questioned the new Solicitor salary and questioned when the Budget will be opened to compare the salary.

Mr. Flager said the Manager will present the budget at the next public meeting February 1st, and go over the budget. The purpose is to decrease the budget. The public can comment on it.

Mrs. Tarlini of Bristol spoke on the budget. She questioned if the paver rental for Palmer Avenue on the bill run and asked if it should come out of the Sewer Line.

Ms. Beeman of Bristol said Council has there work cut out for them to fix the problems. If Mr. McCauley lowers the taxes no one will question the \$27,000.00 increase in his salary.

**BRISTOL TOWNSHIP COUNCIL MEETING
JANUARY 19, 2012 CONTINUED**

Mr. Wexler of Bristol questioned what code the Township is running under.

Mr. Flager said the Township is still running under the First Class Township Code and Optional Plans Law. There are many changes and corrections needed to the new Administrative Code.

Mr. Peggs of Elmhurst Avenue said there is a manhole cover, that is a liner, that prevents water from going into the sewer plant.

Mr. Pluta said that they are called inserts and there were over 600 installed last year.

Motion by Ms. Longhitano to adjourn the meeting. Second by Mr. Bowen.

Motion carried by a vote of 7-0.

**BRISTOL TOWNSHIP COUNCIL MEETING
JANUARY 19, 2012 CONTINUED**

- 1. Motion to table the approval of the outstanding voucher list and requisitions for December 2011.**
- 2. Motion to table the minutes from the November 17, 2011 Council Meeting December 1, 2011 Council Meeting December 1, 2011 Budget Hearing December 5, 2011 Budget Hearing December 12, 2011 Budget Hearing December 15, 2011 Council Meeting December 29, 2011 Council Meeting and the December 29, 2011 Budget Hearing.**
- 3. Motion to table the appointment of Building Code Official and Electrical Inspector.**
- 4. Motion to re-open the 2012 Township Budget.**
- 5. Motion to table awarding the Consortium Bid for pipe and inlets.**
- 6. Motion to change the February Council Meetings to February 1, 2012 and February 15, 2012.**
- 7. Motion to approve a Resolution to authorize the Director of Finance, Betsey Kelly, the Township Manager the President and Vice President of Council as signatories for the Township checks.**
- 8. Motion to approve the waiver of 50% of the Township permit fees for Emilie United Church.**
- 9. Motion to adjourn the meeting.**

**Respectfully submitted by
Betsey Kelly
Secretary**