

**BRISTOL TOWNSHIP
2501 BATH ROAD
BRISTOL, PA 19007**

**MARCH 18, 2010
COUNCIL MEETING**

President Pluta called the meeting to order at 7:10 P.M.

EXECUTIVE SESSION: Personnel & Litigation were discussed.

Roll Call:	Councilman Tucker	Present
	Councilman Lewis	Present
	Councilwoman Tarlini	Present
	Vice President Davis	Present
	President Pluta	Present

EXECUTIVE REPORT:

Mayor Monahan stated that the Township conducted a search to fill the vacant position for the Water & Sewer Department Director. There were numerous applicants and five individuals that were brought in for interviews. Mayor Monahan presented to Council for their approval Mr. Michael Franklin. Mr. Franklin has over twenty five years experience and his back ground and training will be a welcome addition to the Township Staff. Mayor Monahan requested Council to ratify his appointment to the position.

Motion by Councilman Lewis to hire Mr. Franklin for the position of Director of Water & Sewer. Second by Councilwoman Tarlini.

Mr. Obert questioned the salary and the need for a Director and did not think that one was needed. President Pluta stated that he disagreed because the lack of daily supervision creates problems. Mr. Bartlett stated that there is money in the Budget for the position. Mr. Franklin's annual salary will be \$82,000.00 with no contract and will receive the standard benefit package.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

Mr. Franklin thanked the Mayor Monahan Council and Mr. Bartlett for the opportunity for the position. He stated that his strength in the subject matter will keep the Plant in compliance.

**BRISTOL TOWNSHIP COUNCIL MEETING
March 18, 2010 Continued**

Mayor Monahan stated that the Annual Easter Egg Hunt will be held March 20, 2010 it will begin at Noon and it will be held on the grounds of the Municipal Building for ages 2 to 10. It is a free activity. There will also be a Breakfast with The Easter Bunny 9:00 A.M. to 12:00 P.M. the same day, the charge for adults is \$5.00, children 2 to 8 years the charge will be \$2.50 and children under 2 will be free.

Motion by Vice President Davis to approve the Voucher List and Requisitions for February 2010. Second by Councilwoman Tarlini.

Councilman Lewis questioned if there were some item numbers missing on the Voucher List. Mr. Bartlett stated there is question on some account numbers that were used. Mr. Bartlett will check with the Finance Officer to make sure that the lines are being charged properly, but said it does not effect the actual payment of the bills.

Mr. Obert stated that there are seven or eight items on a Budget Number that do not exist on the Budget. He also had a question on a \$22.40 refund for a lowered assessment on page 15 that came out of an account that did not have money in it. Mr. Bartlett stated he will look into it.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

Motion by Councilwoman Tarlini to approve the minutes for the February 18, 2010 Council Meeting. Second by Vice President Davis.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

**BRISTOL TOWNSHIP COUNCIL MEETING
March 18, 2010 Continued**

Motion by Councilman Tucker to approve the minutes for the March 4, 2010 Council Meeting. Seconded by Councilman Lewis.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

REPORT FROM MANAGING DIRECTOR:

Mr. Bartlett stated that he wanted to thank Council and the Mayor for their support in the hiring of a Sewer Department Director. The next two years will be very busy with the Sewer Plant Renovation.

Mr. Bartlett stated that the Township has been working on the potholes and making repairs with hot asphalt. There are many State Roads that are in need of repair that will have to be reported to Penndot.

There are still many Street Lights that need repair. The Township has a contract with a local vender who must go out to the location within forty eight hours to address the issue. If it is an electrical problem PECO will have to take care of it, but with all the storms PECO is behind on making the repairs.

Mr. Bartlett stated that if anyone knows of a vacant house that has a pool with standing water in it they should notify the Township. The Township will make sure the property is secured and treat the pool for mosquitoes.

The County sent a letter requesting Council to authorize the spraying for mosquitoes in the Township. The County gives notice in advance before they spray.

Motion by Councilman Lewis to authorize the Manager to proceed with a letter authorizing the County to spray for mosquitoes. Second by Vice President Davis.

Mr. Turner question if Council knew what kind of chemicals were used for the spray. Mr. Bartlett stated he would find out what chemicals are used.

Mr. Clayton stated that it was a great idea and questioned if the cannels will be treated as well. Mr. Bartlett stated that the Board of Health will treat them if needed.

**BRISTOL TOWNSHIP COUNCIL MEETING
March 18, 2010 Continued**

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

COUNCIL ITEMS:

Motion by Vice President Davis to approve Resolution 12-2010 authorizing the filing of two applications for funds with the Department of Community and Economic Development (DCED) Commonwealth of Pennsylvania. Second by Councilwoman Tarlini

Mr. Bartlett stated that the department of Community Development is involved with a various programs, this program is the 2010 Home Program Funds. The program will help support Interfaith Housing Development Corporation in the amount of \$500,000.00 and the second application is in the amount of \$50,000.00. The Grant Process requires this formal Resolution by Council.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

Motion by Councilwoman Tarlini to approve the payment of invoices in the amount to \$24,701.30 to Musser Sewer and Septic, LLC regarding the Sanitary Sewer Internal Televising Inspection and Repair, Contract No. 2008-14. Second by Vice President Davis.

Mr. Bartlett stated that is was the Casino Grant that the Township received funding televising of the lines and these are the final invoices that go with the Grant.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

**BRISTOL TOWNSHIP COUNCIL MEETING
March 18, 2010 Continued**

Motion by Councilman Tucker to approve the request for a parade permit as requested by the Croydon Civic Association for the May 32, 1010 Memorial Day Parade. Second by Councilman Lewis.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

Motion by President Pluta to approve awarding the Waste Water Treatment Plant Improvements to the lowest bidder as recommended by T & M Associates. Second by Councilwoman Tarlini.

Mr. Bartlett stated that T & M Associates evaluated all of the bids that were received. The General Construction the low bid was Lane Christianson for \$6,597,000.00. The Electrical portion the low bid was Nucero, Inc. for \$524,900.00. The Mechanical portion the low bid was Five Star, Inc. for \$505,000.00. The Plumbing portion the low bid was Five Star, Inc. for \$88,800.00.

Councilman Lewis questioned if the plans were detailed as to the work involved. Mr. Smith stated that they are detailed.

Councilman Lewis had questions on the Grant. President Pluta stated according to the Pennvest requirements the bid must be awarded, prior to them doing the settlement for that amount. The Grant is for \$2,000,000.00.

Mr. Turner had a question on the interest. Mr. Sacco stated that it is an interest only loan and for the first three years or one year after you complete the project. The interest rate was 1.274% for the first five years of the loan. Then it will go up to 2.25 or 2.50%. It is a twenty year note.

Mr. Obert stated that our Township's Ordinance recommends not to borrow any money for more the ten years. President Pluta stated that Pennvest has a standard twenty year pay back.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

**BRISTOL TOWNSHIP COUNCIL MEETING
March 18, 2010 Continued**

Mr. Bartlett stated that there were four bids received for the Bristol Township Lobby Renovations. They were opened and evaluated by T & M Associates and the lowest qualified bid was Magnum Inc. for \$231,600.00. The apparent low bidder did not meet all of the qualifications and was disqualified.

Motion by Vice President Davis to approve awarding Magnum, Inc. for the Lobby Renovations total cost of \$231,600.00. Second by Councilwoman Tarlini.

Councilman Lewis questioned if this bid was only for the Lobby. Mr. Bartlett stated yes it is only for the Lobby renovation only. It will include a new entrance, ADA restroom, Tax Office, Water and Sewer Departments. Councilwoman Tarlini stated that \$140,000.00 of this project is covered under the Casino Grant and the remainder is from the stimulus money.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

Motion by Councilwoman Tarlini to approve the authorization to advertise for bids to purchase a Sewer Line Televising Truck. Second by Vice President Davis.

Councilwoman Tarlini state that the purchase will be funded by a Casino Grant.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

REPORT FROM PUBLIC WORKS DIRECTOR:

Mr. Lawson stated that the Township had filed for a Casino Grant for the roads and received \$100,000.00 for drainage work, and \$75,000.00 for the Street Sweeper. The Township did file for other Grants that were denied.

Vice President Davis questioned when the advertising would begin for the road work. Mr. Lawson stated that the streets on the list should be inspected again because the weather could have changed what streets should be paved. Then the list would have to go before Council for approval.

**BRISTOL TOWNSHIP COUNCIL MEETING
March 18, 2010 Continued**

REPORT FROM CHIEF OF POLICE:

Chief McAndrew stated that there has been a number of complaint calls on the Croydon Acres Park. A camera will be placed at the park for surveillance. There was a camera placed at the Indian Creek Park, and now there are hardly any complaints. The Chief stated that he hopes is the same will happen at the Croydon Acres Park.

REPORT FROM SOLICITOR:

No report was given.

OTHER:

Councilwoman Tarlini announced that the Black History Show that was cancelled because of the snow. It has been rescheduled for Friday March 26, 2010 at 6:00 P.M. at the Ben Franklin School.

Vice President Davis stated Council would like to extend their condolences to the family of Daniel Smith, who recently passed away.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL:

Mr. Turner of Croydon questioned who owned the camper in the Township parking lot. Chief McAndrew stated that the camper will be a Police Substation. Mr. Turner questioned what the final cost was for the Government Study Commission. President Pluta stated that \$25,000.00 was in the budget for the Government Study Commission and did not have the final cost, but will that information for the next Council Meeting.

Mr. Sacco spoke on the Transition Committee. The Committee if Council decides to have one would revise the Administration Code to be consistent with the form of the new Government. This would be an ordinance that would be advertised and come before Council.

Mr. Obert questioned why the independent firm to help with the hiring was taken out of the Budget. Mr. Bartlett stated it was decided to do an in-house search and not incur the extra expense.

Mr. Keefer of Blue Ridge suggested that the Township should sell the Sewer Department. President Pluta stated that if it was sold the rate payers feared that the rates would increase and the Township would have no control over it.

**BRISTOL TOWNSHIP COUNCIL MEETING
March 18, 2010 Continued**

Mr. John Saunders of Kingwood Lane stated that he received a refund from Berkheimer for the earned income tax and six months later Berkheimer said this was an error and is requesting the money back and is now adding penalties. Council requested that the Manager look into this problem.

Mr. Retzler of West Bristol spoke on Police brutality.

Motion by Councilwoman Tarlini to adjourn the meeting at 8:53 P.M. Second by Councilman Lewis.

Roll Call Vote:	Councilman Tucker	yes
	Councilman Lewis	yes
	Councilwoman Tarlini	yes
	Vice President Davis	yes
	President Pluta	yes

Motion approved 5-0

BRISTOL TOWNSHIP COUNCIL MEETING
March 18, 2010 Continued

MOTIONS APPROVED:

- 1. Motion to approve the Voucher List and Requisitions for February 2010.**
- 2. Motion to approve the minutes for the February 18, 2010 Council Meeting.**
- 3. Motion to approve the minutes for the March 4, 2010 Council Meeting.**
- 4. Motion to authorize the Manager to proceed with a letter to the County authorizing them to spray for mosquitoes.**
- 5. Motion to approve Resolution 12-2010 (Home Program Grant).**
- 6. Motion to approve the payment of invoices to Musser for the Internal Televising Inspection in the amount of \$24,701.30.**
- 7. Motion to approve a parade permit to the Croydon Civic Assoc. for the Memorial Day Parade.**
- 8. Motion to approve low bid for Waste Water Treatment Plant Improvements. (Lane Christianson, Nucero, and Five Star).**
- 9. Motion to approve low bid for the Lobby Renovation. (Magnum, Inc.)**
- 10. Motion to approve awarding Magnum Inc. for the Lobby Renovation.**
- 11. Motion to approve the authorization to advertise for bids to purchase a Sewer Line Televising Truck.**
- 12. Motion to adjourn the meeting at 8:53 P.M.**