

**BRISTOL TOWNSHIP
2501 BATH ROAD
BRISTOL, PA 19007**

JULY 21, 2011

COUNCIL MEETING

President Pluta called the meeting to order at 7:08 P.M.

President Pluta announced that there was an Executive Session on the 20th of June where Real Estate was discussed. There was another Executive Session on the 5th of July where personnel was discussed.

Roll Call:	Councilman Tucker	Present
	Councilman Lewis	Present
	Councilman Blalock	Present
	Vice President Tarlini	Present
	President Pluta	Present

EXECUTIVE REPORT:

Mayor Monahan announced that The Friends of Bolton Mansion will be holding their summer festival at Bolton Mansion, "A taste of Mexico" on Saturday, August 6th from 9:00 A.M. to 3:00 P.M. There will be no admission charged. There will be a hazardous household waste and computer collection program will be held on Saturday August 27th at the Bucks County Technical High School on Wistar Road from 9:00 A.M. to 3:00 P.M. The burned out home on 832 Excelsior Avenue will be torn down next week. The second annual community day will be held August 20, 2011 from 4:00 P.M. to 9:00 P.M. on the Municipal Grounds.

Motion by Vice President Tarlini to approve the outstanding voucher list and requisitions for June 2011. Second by Councilman Tucker.

Mr. Obert stated that he noticed recycling labels on the voucher list and questioned if containers are still gone to be purchased or if just the labels are going to be used. Councilman Lewis said he will find out and get back to him.

Mr. Turner questioned how many police uniform pants were purchased for \$340.00.

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Mr. Bartlett stated that he did not know the exact clothing but it was more than one pair. Mr. Turner questioned how many chairs were purchased from Office Max for the \$13,160.00. Mr. Bartlett said there were 100 chairs purchased.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Motion by Vice President Tarlini to approve minutes from the May 5, 2011 Council Meeting. Second by Councilman Lewis.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Motion by Councilman Tucker to table the approval of the minutes for the May 19, 2011 Council Meeting. Second by Councilman Lewis.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Motion by Councilman Lewis to table the approval of the minutes for the June 2, 2011. Second by Vice President Tarlini.

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Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

REPORT FROM MANANGING DIRECTOR:

Mr. Bartlett stated that the weather is extremely dangerous. The Senior Center is staying open until 6:00 P.M. if anyone needs a place to go to get out of the heat. The Transition Committee set up a new meeting schedule. The next meetings will be in the Auditorium at 7:30 P.M. August 2, 9 and 30th and September 6, 13 and 28th. They will be meeting 3 times a month from now until the end of the year.

Motion by Councilman Lewis to pay to advertise the Transition Committee meeting schedule. Second by Vice President Tarlini.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Mr. Bartlett stated that there will be a program held tomorrow at 1:30 P.M. at the end of Ford Rd by Keep Pennsylvania Beautiful regarding illegal dump sites. There will be a clean up after the program they will be supplying gloves. The single stream recycling has already started to show dividends for the month of May the dividends were \$4,238.00 in June when single stream began they jumped to \$11,370.00. From the recycling the Township is able to sponsor some programs in the Township. On October 1st is the Silver Lake Green Fest the Township has been a sponsor for several years and hopefully some other events.

Councilman Lewis stated he was down on River Road and did not see an electrical feed for Public Works. It was suggested that there may be an underground feed from the

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Sewer Department to Public Works. If that is true then maybe the sewer rate payers could be paying the bill. Mr. Bartlett stated that there is a meter at Public Works. Mr. Lawson stated that this was brought up before and there is a separate bill for Public Works.

SUBDIVISION/LAND DEVELOPMENT:

Motion by Councilman Lewis to reaffirm Land Development Plan for property located at Edgely Road & Runway Road Tax Parcel 05-070-041-002. Second by Vice President Tarlini.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Motion by Councilman Tucker to approve Housing Assistance Program as requested by the Director of Community Development. Second by Vice President Tarlini.

Mr. Turner requested information on the Housing Assistance Program. President Pluta stated that it is a list of 5 homes that are in need of repair for first time home buyers. They need assistance to make repairs to make the home livable. Mr. Turner stated he feels that the program will bring in more children and burden the schools and taxes will go up. Vice President Tarlini said she would like to make note that a lot of times these rehabilitations are for seniors without children.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

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COUNCIL ITEMS:

Call for a motion to approve Release Request #1, Habitat for Humanity, Colonial Ave. TMP 5-61-258 & 5-61-259, in the amount of \$47,166.08. Mr. Smith stated the request was based on the final grading. There was a 10% retainage held.

Motion by Councilman Tucker to approve Release Request #1, Habit for Humanity, Colonial Avenue TMP 5-61-258 & 5-61-259, in the amount of \$47,166.08. Second by Vice President Tarlini.

Ms. Nichols questioned if this is for senior citizens. President Pluta said no. Ms. Nichols questioned if this was in Croydon. President Pluta stated it was in Venice Ashby.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Mr. Bartlett gave a briefing on the Rohm and Haas Plant Levee System Study. It is a program from the U. S. Department of Homeland Security and FEMA. It is done on a yearly basis for all the levee in the Country. They check the quality and security of the levy to be rated on the flood insurance rate map.

Motion by Vice President Tarlini to approve to endorse Rohm and Haas Plant Levee System Study and Certification plan. Second by Councilman Lewis.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

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Motion by Councilman Blalock to approve Public Works Department to bid the Public Works Garage roof repairs. Second by Councilman Lewis.

Mr. Obert questioned if there was a scope on the project. Mr. Lawson stated that it is an entire roof replacement.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Motion by Vice President Tarlini to approve the lowest bidder TE Construction Services, LLC in the amount of \$165,900.00 for bid 2011-06 Bristol Township Window Improvements. Second by Councilman Tucker.

Councilman Lewis questioned if they were the lowest bidder or the lowest responsible bidder. Mr. Bartlett stated that they were both. This is project is being funded by the Department of the Energy Grant. Mr. Obert questioned if this was the bid that was scheduled at 10:00 A.M. Mr. Bartlett stated that is scheduled for 9:30 A.M. Mr. Obert stated that this procedure process was against the Township Ordinance that states bids should be opened by the Township Manager at a Public Council Meeting.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Mr. Bartlett stated the Township has three bridges that are owned by the Township. They are inspected by a State Engineering Firm and they make recommendations of repairs that have to be taken care of. This is in the Budget for a Capital Improvement and would like to move on with this project.

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Motion by Vice President Tarlini to approve to advertise bid for Bristol Township Bridge Repair Project. Second by Councilman Lewis.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Mr. Bartlett stated the Call for a motion to approve Collective Bargaining Agreement with the Transportation Workers Union Local 282 was put on the agenda because there was a tentative agreement. The TWU had some concerns with the language and met with them to iron it out however, they have rescinded the approval. Mr. Bartlett stated it is his recommendation to Council not to take any action until it is resolved.

Motion by Councilman Lewis to table the approval of the Collective Bargaining Agreement with the Transportation Workers Union Local 282 Municipal Building Employees and Bristol Township. Second by Vice President Tarlini.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Mr. Tom Hecker representing Rite Aid stated that on July 15, 2010 Council granted preliminary and final approval for the Rite Aid Project at Five Points. The approval was subject to various conditions. Mr. Dean Carr with McMahon Associates gave a power point presentation showing the proposed site showing the line up with the new access with Gardenia Road extension of the walkway. President Pluta stated he had concerns with the liability on the Township with the sidewalk. Mr. Kucher stated that

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as part of the agreement with Rite Aid the Township wanted them to address Gardenia Road as an offsite improvement. Mr. Sacco stated the Township could explore including that in the property insurance to cover any potential liability.

REPORT FROM DIRECTOR OF LICENSE & INSPECTIONS:

Mr. Kucher has reviewed the Neshaminy Creek Watershed Management Plan with the Township Solicitor Gary Smith. This is an Ordinance that has been adopted by the County and the Township is required to adopt this Ordinance. Mr. Kucher would like to put this on the August agenda for a motion to advertise.

REPORT FROM FINANCE OFFICER:

Mrs. Gordon stated the 6 month Budget Report was put out for review. The Real Estate Tax collection's are at 97% of what was budgeted. The Local Service Tax is down from last year due to unemployment. Real Estate Transfer Tax is down 50 % from last year. The Earned Income is up from last year. This is mostly because Keystone is making people file quarterly when Berkheimer did not. Permit fees are up due to the receipt of the Non Residential Unit Tax. Operating Grants are down. Police reimbursement is up. Most of the expenses are within the budget projections with the exception of snow removal cost that was over budget by \$50,000.00. President Pluta questioned since the Township is a Processing Agency is the extra income reflected in the budget report or surplus. Mrs. Gordon stated the additional money that is received for processing is not included in the report it is other additional revenue. Mr. Obert stated he noticed the bad debt is at \$90,000.00 the Township wiped out all the bad debt a couple of years ago and questioned how it got back already and what is being done about it. Mrs. Gordon stated \$90,000.00 was budgeted for the Sewer Department because more people are not paying sewer bills. The Township does lien them, however, the auditors will not allow part of it to be written off as bad debt. If it is collected it will be received as revenue.

REPORT FROM PUBLIC WORKS DIRECTOR:

Mr. Lawson stated that they have finished a lot of the drainage projects mostly in Croydon. They started prepping for the paving on Princess Main New York

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Pennsylvania and Excelsior Avenues. This was an agreement made with Aqua for the Township to pave them. In August the milling and paving of Green Lane and Airport Road will begin.

REPORT FROM CHIEF OF POLICE:

Chief McAndrew stated that the Police Department may lose an officer for a minimum of six months. There is one person still on furlough and asked Council to put on next months agenda discussion on bring that person back a little early.

REPORT FROM SOLICITOR:

Mr. Sacco said he spoke to Lt. Sava and Penndot has approved prohibiting Jake brakes along Radcliffe Street. To go forward with the ordinance Council will have to authorize the advertising of an ordinance to prohibit Jake brakes.

Motion by Councilman Lewis to advertise the ordinance to prohibit Jake brakes along the entire length of Radcliffe Street. Second by Councilman Tucker.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Councilman Lewis said Council talked about reducing the speed limit to 25 mph on Radcliffe Street. Chief McAndrew stated that Penndot denied the request.

Mr. Sacco stated every year the Police Department works with Bensalem and the County to apply for the Edward Burn Memorial Justice Assistance Grant. There is a memorandum of understanding between the County Bensalem and Bristol Township to apply jointly for the Grant. Bensalem and the County have already approved the application and now it is before Council to consider. The amount of the Grant is approximately \$30,500.00. The County has agreed not to take any of the grant and

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Bensalem will take approximately \$12,755.00 the Township will take approximately \$17,631.00. Council will have to approve the memorandum of understanding and the application of the Grant.

Motion by Vice President Tarlini to approve the memorandum of understanding and the application of the Edward Burn Memorial Justice Grant. Second by Councilman Lewis.

Chief McAndrew stated that only Bensalem and Bristol Township qualify for the Grant.

Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

Mr. Sacco stated that he has been doing research on the growth of bamboo and what can be done by the Township to regulate prohibit or site for bamboo. He found an ordinance in West Bradford Township that in 2011 they are regulating bamboo that was growing out on roadways. Mr. Sacco said his recommendation to Council is not to ban bamboo altogether but possibly create an ordinance that would have certain requirements and restrictions on bamboo when it is planted. President Pluta stated it was not his intent to ban bamboo but would like to protect neighboring properties from invasive planting and not name bamboo. Mrs. Nichols feels that Council should make it that bamboo if planted should be placed in a barrier.

OTHER:

Mayor Monahan questioned if residents were notified before paving the streets. Mr. Lawson said they are notified. Mayor Monahan said he was concerned for the residents on Goldenridge Drive that had problems with their cement. Mr. Smith stated that the bond expired and the work was completed. Mr. Bartlett stated that the Engineer went out to look into the concrete repair that is needed and secured 3 quotes and it will be addressed.

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OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL:

Ms. Patti Nichols of Croydon stated the trash company was supposed to come out on the 5th of July and they did not pick up the trash. She called Mayor Monahan and the trash was picked up on the 6th. She said they need to take better care of the trash cans. Ms. Nichols questioned what is being done about the trailers on Newportville Road. Mr. Kucher stated they are in litigation. Ms. Nichols said it is an eyesore and there is another eyesore at the corner of Neshaminy and Newportville Roads.

Mr. Roland Kenny of Wistar Road stated that there is a speeding problem on Wistar Road. A speeding car hit a brick wall and into his wife's then into his daughter's car. He has had cars land up on his lawn. He said something has to be done. Chief McAndrew said he will put a speed limit checking machine there to see what time of day this is going on. President Pluta asked if extra patrol can be placed there. Chief McAndrew said absolutely.

Mr. Jake Tryon of Croydon questioned what is going on with the gas station on Route 413 and Bath Road it is in bad condition. Mr. Kucher stated it is a vacant property and he is in constant contact with the real estate agent and they are waiting for someone to buy it. Mr. Tryon stated that there is another building in Croydon on Rt. 13 that the roof is falling in. Mr. Kucher said the BINGO cat rescue is going to purchase it and will be redoing the whole building. Mr. Tryon said the apartment across the street from him did work on the weekend and there are branches piled on the lawn. Mr. Kucher stated they were fined for working without a permit and they have started to clean up the branches.

Mr. Mark Robinson of Spencer Drive questioned when Spencer Drive would be finished and repair the damage that was done to the curbs and aprons and wanted to know when the ramp would be raised. Mr. Lawson stated Mr. Stark said it will be in the next week.

Mr. Gallus Obert of Levittown questioned if it was permitted to discuss Real Estate at an Executive Session. Mr. Sacco said that it was permitted. Mr. Obert said he is against the recycling labels and feels that people will not recycle without a recycling can. Mr. Obert requested the agenda to be posted on the website.

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Lower Bucks Joint Municipal Authority is going to address the noise at the Kenwood Pumping Station by building a pole barn there.

Mr. Wayne Turner of Croydon asked if the union negotiations could be made public. Mr. Turner questioned how many windows will be replaced on the Township Building. Mr. Bartlett said it will be more than 50. Mr. Turner asked where the money goes that is received for recycling. Mr. Bartlett said it goes back into the recycling and trash budget.

Mr. Ken Smith of Edgely said there is a sign on Radcliffe Street that prohibits trucks except for local delivery. Trucks go down all day and night to the Steel Mill. He feels that the sign should be enforced by Tullytown and the trucks would be forced to use Tyburn Road. Mr. Smith said Aqua is installing water lines and questioned how much of the road will be paved and who is going to make sure the roads are done properly. President Pluta stated when the work is complete the Township gets together with Aqua to determine what will be done. Mr. Kucher stated that they are monitoring Palmer Avenue and Aqua will have to follow certain requirements.

Wes Retzler said that residents must replace and maintain sidewalks and they are on Township property the sidewalk for Rite Aid is by the water tanks are Lower Bucks Joint they would be on their rite of way so they would have to pay for it. Mr. Retzler requested a list of the top 20 people that owe sewer bills. Mr. Sacco said he can not receive a list. Mr. Retzler requested a list of Department Heads that take their vehicles home and the restrictions on their use. Mr. Bartlett stated the agreements vary and it and some were negotiated when they were hired and it is based on their job responsibilities and hours of work it is not standard for all Department Heads. Mr. Retzler requested a list of the Department Heads and what they are allowed to do with the vehicles. President Pluta said if the document exist and was not a verbal agreement.

Motion by Vice President Tarlini to adjourn the meeting at 9:38 P.M. Second by Councilman Lewis.

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Roll Call Vote:	Councilman Tucker	Yes
	Councilman Lewis	Yes
	Councilman Blalock	Yes
	Vice President Tarlini	Yes
	President Pluta	Yes

Motion passed 5-0

**BRISTOL TOWNSHIP COUNCIL MEETING
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- 1. Motion to approve the outstanding voucher list and requisitions for June 2011.**
- 2. Motion to approve the minutes from the May 5, 2011 Council Meeting.**
- 3. Motion to table the approval of the minutes for the May 19, 2011 Council Meeting.**
- 4. Motion to table the approval of the minutes for the June 2, 2011 Council Meeting.**
- 5. Motion to pay to advertise the Transition Committee meeting schedule.**
- 6. Motion to reaffirm Land Development Plan for property located at Edgely Road and Runway Road Tax Parcel 05-070-041-002.**
- 7. Motion to approve Housing Assistance Program as requested by the Director of Community Development.**
- 8. Motion to approve Release Request #1, Habit for Humanity, Colonial Avenue TMP 5-61-258 & 5-61-259, in the amount of \$47,166.08.**
- 9. Motion to approve to endorse Rohm and Haas Plant Levee System Study and Certification plan.**
- 10. Motion to approve Public Works Department to bid the Public Works Garage roof repairs.**
- 11. Motion to approve the lowest bidder TE Construction Services, LLC in the amount of \$165,900.00 for bid 2011-06 Bristol Township Window Improvements.**
- 12. Motion to approve to advertise bid for Bristol Township Bridge Repair Project.**
- 13. Motion to table the approval of the Collective Bargaining Agreement with the Transportation Workers Union Local 282 Municipal Building Employees and Bristol Township.**
- 14. Motion to advertise the ordinance to prohibit Jake brakes along the entire length of Radcliffe Street.**
- 15. Motion to approve the memorandum of understanding and the application of the Edward Burn Grant.**
- 16. Motion to adjourn the meeting at 9:38 P.M.**

**Respectfully submitted by
Betsey Kelly-Kryven
Secretary**