

# BRISTOL TOWNSHIP

2501 BATH ROAD  
BRISTOL, PA 19007

September 17, 2015

## COUNCIL MEETING

President Bowen called the meeting to order at 7:06 PM.

Roll Call:	Mr. Bailey	Present
	Mr. Brennan	Present
	Mr. Glasson	Present
	Mr. Monahan	Present
	Ms. Murphy	Present
	Vice President Longhitano	Present
	President Bowen	Present

President Bowen stated that the monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

President Bowen stated matters of personnel and litigation items were discussed in executive session prior to the Council meeting.

### VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for September 17, 2015.

*Motion by Mr. Monahan and seconded by Mrs. Murphy to approve the outstanding voucher list for September 17, 2015.*

*Motion carried unanimously by a vote of 6-0. Mr. Glasson abstained due to absence.*

- B. Call for a motion to approve the Minutes of the Council Meeting of August 20, 2015

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*Motion by Vice President Longhitano and seconded by Mr. Bowen to approve the minutes from the Council Meeting on August 20, 2015.*

*Motion carried unanimously by a vote of 6-0. Mr. Glasson abstained due to absence.*

PRESENTATIONS, COMMENDATIONS and REPORTS

A. President Bowen presented a Certificate of Commendation and a \$50 gift card from TD Bank for exemplary recycling efforts.

President Bowen stated that as part of the "Get Caught Recycling Campaign" the Township's Environmental Officer inspects resident's trash and recycling containers to make sure they are recycling. He stated that the Township randomly picks two residents who are doing a great job recycling and awards each family with a \$50 gift card at the monthly Council meeting.

President Bowen thanked TD Bank for their sponsorship of Bristol Township's "Get Caught Recycling Campaign."

President Bowen thanked township residents for their recycling efforts and then presented the Pannepacker Family of Newportville and the Comerford Family of Bristol with \$50 dollar gift cards from TD Bank.

B. Swearing-In of a New Police Officer

The Honorable Judge Kline swore in Patrick Bausch and welcomed him to Bristol Township. The Township Council congratulated and welcomed Mr. Bausch to the Township family.

ORDINANCES AND RESOLUTIONS:

A. A Resolution of Respect for Dale Frazier: Consideration to Adopt.

President Bowen read the Resolution of Respect to Dale Frazier into the record.

*Motion by Vice President Longhitano and seconded by the entire Council to Adopt a Resolution of Respect for Dale Frazier.*

*Motion carried unanimously by a vote of 7-0.*

Caitlyn Frazier accepted the Resolution on behalf of the Frazier family and thanked Council and the community for their support.

B. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Emergency Radios for Police, EMS, Volunteer Fire, and the Fire Marshal's Office in the Amount of \$220,712: Consideration to Adopt.

Township Manager McCauley stated that as part of a seven-year grant program to purchase and/or make payments on bond/loans to replace emergency service radios, the Township will submit its

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fifth grant application in order to comply with the new Bucks County emergency radio system mandate.

*Motion by Mr. Brennan and seconded by Mrs. Murphy to authorize the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Emergency Radios for Police, EMS, Volunteer Fire, and the Fire Marshal's Office in the amount of \$220,712.*

*Motion carried unanimously by a vote of 7-0.*

- C. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for In-car Video Cameras for all Police Cruisers in the Amount of \$175,000: Consideration to Adopt.

Township Manager McCauley stated that this grant application is part of the public safety director's program to increase public safety in the community. Mr. McCauley stated that the public safety director will be giving a presentation on police accreditation to Council at the October Meeting.

*Motion by Mr. Glasson and seconded by Mr. Bailey to authorize the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for In-Car Video Cameras for all Police Cruisers in the amount of \$175,000.*

*Motion carried unanimously by a vote of 7-0.*

- D. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Intersection Improvements in the Amount of \$300,000. Consideration to Adopt.

Township Manager McCauley stated that the Township is improving three intersections in 2015 and since the Township had already applied for grant funding from PennDOT's Green Light Go grant program, funding from the Redevelopment Authority grant could be used as a 50% match for the PennDOT grant application.

*Motion by Mr. Bailey and seconded by Mr. Glasson to authorize the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for Intersection Improvements in the amount of \$300,000.*

*Motion carried unanimously by a vote of 7-0.*

- E. A Resolution Authorizing the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for New Field Turf for the Municipal Complex Football Field in the amount of \$800,000. Consideration to Adopt.

Township Manager McCauley requested that Council approve a Resolution to submit a grant application to the Redevelopment Authority for a new turf field, drainage, and fence at the Municipal Complex. He stated that that the field is currently being used by the Wardog Athletic

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Association as well as a semi-pro team, and that it is difficult to maintain the grass field due to the excessive use. Mr. McCauley further stated that the improvements would last for 25 years and allow teams to use the field throughout the year. He further stated that the improvements would enable the Township to expand their recreational offerings to other sports such as soccer and lacrosse.

*Motion by Mrs. Murphy and seconded by Mr. Bailey to authorize the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks for the Municipal Complex Football Field in the amount of \$800,000.*

*Motion carried unanimously by a vote of 7-0.*

F. A Resolution Approving an Intergovernmental Agreement to Participate in a Joint Grant Application for Towns Against Graffiti. Consideration to Adopt.

Township Manager McCauley requested that Council approve a Resolution to authorizing an Intergovernmental Agreement to submit a joint application to provide funding for Towns Against Graffiti (TAG), and stated that Bristol Township benefits greatly from this program. .

*Motion by Ms. Longhitano and seconded by Mr. Monahan to authorize the Township Manager to Submit a Grant Application to the Redevelopment Authority of the County of Bucks to participate in a Joint Grant Application for Towns Against Graffiti.*

G. A Resolution of the Township of Bristol Authorizing the Sale of a 1996 Pierce Arrow Fire Truck. Consideration to Adopt.

Deputy Township Manager, Scott Swichar, stated that the Township would like to sell a 1996 Pierce Arrow Fire Truck, since it was replaced with a newer vehicle and is no longer being used.

*Motion by Mr. Glasson and seconded by Ms. Longhitano authorizing the sale of the 1996 Pierce Arrow Fire Truck.*

*Motion carried unanimously by a vote of 7-0.*

REPORT FROM THE TOWNSHIP MANAGER

Township Manager McCauley stated that there has been excellent progress with the road program and that the contractor, JDM, has been doing an exceptional job. He stated there were some delays with the program due to poor subbases that had to be replaced. Mr. McCauley stated that by the end of 2015, the Township will surpass its original goal of paving 88 miles of roads in five years, by paving 102 miles of Township roadways in four years. . Mr. McCauley commended Council for surpassing the original goal set in 2012 without raising taxes. Mr. McCauley stated there has been tremendous progress with the the municipal building upgrade project and that construction should be complete by Thanksgiving. He stated that the Salt Shed is nearly complete, and that 400 tons of salt have been ordered. He further stated that the police sally port is well underway, the frame of the public works storage building has been installed, and he expects that the Council Chambers will be complete by the October Council Meeting. He stated that future improvements will include exterior renovations to the municipal complex.

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Township resident, John Riotto questioned why the intersection at Green Lane and Mill Creek had not been paved. Manager McCauley stated that the traffic signals are being upgraded at the intersection and that conduit is being installed prior to paving the roadway.

REPORT FROM TOWNSHIP SOLICITOR

The Township Solicitor had no formal report.

NEW BUSINESS

- A. Request from Florence Kawozcka, Executive Director of Habitat for Humanity for 50% waiver of Building Permit Fee for 2812 State Road: Consideration to take Appropriate Action.

Mr. McCauley stated that the non-profit organization, Habitat for Humanity requested a 50% waiver of the building permit fees totaling \$827.50 for the property located at 2812 State Road in Croydon.

*Motion by Mr. Bailey and seconded by Mr. Monahan to approve the request for 50% waiver of Building Permit Fee for 2812 State Road.*

*Motion carried unanimously by a vote of 7-0.*

- B. Lease Agreement between Bristol Township and Bucks County Legends Baseball for Coates Avenue Baseball Fields: Consideration to take Appropriate Action.

Township Manager McCauley stated that Council had authorized the solicitor and the administration to create a five-year lease agreement with Bucks County Legends Baseball for the Coates Avenue Baseball Fields, Tax Map Parcels 05-74-161 and 05-74-162.

*Motion by Mr. Glasson and seconded by Ms. Longhitano to approve the Lease Agreement between Bristol Township and Bucks County Legends Baseball for Coates Avenue Baseball Fields.*

*Motion carried by a vote of 7-0.*

- C. Application of Craig Bowen, 2501 Avenue B, Newportville, requesting Preliminary & Final Subdivision/Land Development approval for property located at 3115 Steele Avenue, Bristol (Tax Parcel #5-22-515-001) in an R-1 Residential Zoned District: Consideration to take Appropriate Action.

Council President Bowen turned the gavel over to Vice-President Longhitano and recused himself on the application as he is the applicant. Further, Mr. Bowen stated on the record that in order to prevent any conflicts of interest, he did not discuss the proposed project with any Council, Zoning Hearing Board or Planning Commission members.

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Larry Young, of Tri-State Engineers, presented the application to Council for the property at 3115 Steele Avenue at the northern corner of Steele Avenue and Montana Street (Fifth Avenue.) It is an R-1 Residence District that permits single-family detached dwellings on lots having a minimum lot size of 10,000 square feet with a minimum lot width of 75 feet.

The proposal is to subdivide a 0.6636-acre site (28,907.46 square feet) into three single-family detached lots consisting of 10,004.97, 10,000.00 and 8,902.49 square feet. Proposed Lot 1 contains an existing single-family detached dwelling; single-family detached dwellings are intended to be constructed on proposed lots 2 and 3. Lot 1 currently has public water and sewer facilities and the proposal is to extend the facilities to Lots 2 and 3.

On June 8, 2015, the Bristol Township Zoning Hearing Board granted a variance to permit Lot 3 to have a lot area of 8,902.49 square feet instead of the required 10,000 square feet. In August the Bristol Township Planning Commission recommended granting final approval.

Mr. Young stated there is a drainage system at the rear of the property and they will preserve the existing inlet and swale.

The Applicant shall enter into a development agreement, a storm water maintenance agreement and post security for construction and professionals. An opinion of probable construction cost shall be prepared and submitted for review for all proposed site improvements.

The Applicant and Engineer will comply with Section C, D and E of the Resolution drafted by the solicitor as well as with the conditions outlined in the July 24, 2015 letter from Gilmore & Associates.

Vice President Longhitano questioned whether the road will need to be paved since two laterals will be installed. Mr. Young stated that the road was paved two years ago, however the laterals will not cause damage to the roads due to their proposed location.

Vice President Longhitano stated that the proposed new construction will benefit the surrounding neighborhood.

*Motion by Mr. Glasson and seconded by Mr. Bailey to approve the Application of Craig Bowen, 2501 Avenue B, Newportville, requesting Preliminary & Final Subdivision/Land Development approval for property located at 3115 Steele Avenue, Bristol (Tax Parcel #5-22-515-001) in an R-1 Residential Zoned District*

*Motion carried unanimously by a vote of 5-0. Mr. Bowen and Ms. Longhitano abstained.*

D. Bids for Traffic Signal Modernization: Consideration to Accept.

On August 24, 2015 three (3) bids were received via PennBid for Traffic Signal Modernization. The bids were as follows:

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Armour and Sons Electric, Inc. \$351,750.02

Carr and Duff \$352,312.09

Miller Bros. Division of Wample-Miller, Inc. \$376,428.06

Township Manager McCauley recommended that Council accept the low responsible bid of \$351,750.02 from Armour and Sons Electric, Inc. Mr. Glasson questioned if the traffic signals will have pre-emption for emergencies. Mr. McCauley stated that the traffic signals would in fact have pre-emption.

*Motion by Mr. Monahan and seconded by Mr. Glasson to accept the low responsible bid of 351,750.02 from Armour & Sons Electric, Inc. for the traffic signal modernization project.*

*Motion carried unanimously by a vote of 7-0.*

- E. Request from Lykon Automotive dated September 9, 2015 for Final Escrow Release for property located at 3213 Bath Road (Tax Map #5-020-024 & 5-024-022): Consideration to take Appropriate Action.

Township Engineer, Kurt Schroeder, stated that Lykon Automotive is requesting an escrow release in the amount of \$8,897.90 for the property located at 3213 Bath Road Tax Map #5-020-024 & 5-024-022. Mr. Schroeder recommended the final release of escrow and that the applicant enter into a maintenance period by providing 15% security for 15 months.

Gerard Lykon questioned why 15% of the Escrow was being withheld.

Mr. Schroeder stated that in accordance with Section 18 of the Site Development Agreement and the municipal planning code, the final escrow release is contingent upon the developer posting the required 15% of the construction costs as maintenance security to guarantee the improvements for a period of 18 months. Based on the construction escrow, the amount for the 18 month maintenance security is \$1,213.35.

Mr. McCauley stated that maintenance security guarantees the integrity of site improvements.

*Motion by Mr. Glasson and seconded by Mr. Bailey to Approve an Escrow Release for the property located at 3213 Bath Road (Tax Map #5-020-024 & 5-024-022) in the amount of \$8,897.90.*

*Motion carried unanimously by a vote of 6-1. Mr. Bowen dissented.*

- F. 2016 Financial Requirement and Minimum Municipal Obligation for Bristol Township Non-Uniform Pension Plan: Consideration to take Appropriate Action.

Township Manager McCauley stated that Council approved the 2016 Minimum Municipal Obligation for the Police Pension Fund last month. . Mr. McCauley recommended that Council

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adopt the 2016 Minimum Municipal Obligation of \$37,015 for the Non-Uniform Pension Plan as determined by the Township's Actuary so that it can be placed in the 2016 Budget.

*Motion by Mr. Glasson and seconded by Mrs. Murphy to approve the 2016 Financial Requirement and Minimum Municipal Obligation for Bristol Township Non-Uniform Pension Plan.*

*Motion carried unanimously by a vote of 7-0.*

OTHER BUSINESS

Vice President Longhitano stated she had a two-hour meeting with Congressman Mike Fitzpatrick to discuss the increasing number of recovery homes in the township. She will present a report within a few months.

Township Manager McCauley stated that Council has received the draft audit of the 2014 financial statements. There was a delay due to the conflict with HUD. Mr. McCauley stated that the draft audit shows a \$3.2 million dollar surplus in the general fund which will be used to fund improvements to the municipal complex

President Bowen stated that GOAL is requesting volunteer help to trim trees on September 19 at 9:30am in the Greenbelt. Mr. Bowen questioned whether volunteers could help to clean up intersections along the state highways. Solicitor Flager suggested that Mr. Bowen adopt a highway through PennDOT.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

John Riotto, 2116 Maple Ave, stated that he just paid his school board tax bill totaling \$4,344.96 and encouraged residents to vote for new school board members on November 4.

Sean D. Keenoy, of Goldenridge Drive, stated that he is concerned about the amount of recovery homes in the Township and, in particular, his neighborhood, and questioned what could be done to address the problem.

West Rexler, of Western Drive, stated he receives many complaints from residents about recovery homes and that he encourages them to attend the monthly Council meetings. He stated that he heard the police union wants to sue the township and that there was nepotism with the former police chief.

Barbara Bill, of Drexelwood, questioned when repairs to Wistar Road will be complete. Engineer Schroeder stated that the original repairs did not hold up and that there will be a temporary repair in place until more funding is available.

Chris Harkins, of Goldenridge, stated that he is frustrated having a recovery home next to his house and that it prevents him from enjoying his home. He is also concerned about the safety of his children. He blamed local government for their inaction and asked Council for their help.

Ann Vessey, of Woodlawn Drive, stated there is vegetation growing out of the storm drains on Woodlawn Drive in Laurel Bend. She also mentioned there are campaign signs in the drains.



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*Motion to adjourn meeting by President Bowen and seconded by Mr. Brennan to adjourn meeting.*

*Motion carried unanimously by a vote of 7-0.*

*Meeting Adjourned at 8:44 PM.*