

BRISTOL TOWNSHIP

2501 BATH ROAD
BRISTOL, PA 19007

OCTOBER 17, 2013

TOWNSHIP COUNCIL MEETING

President Lewis called the meeting to order at 7:08pm.

Roll Call:	Mr. Bowen	Present
	Mr. Glasson	Present
	Ms. Longhitano	Present
	Mr. Pluta	Present (arrived 7:16PM)
	Mr. Tucker	Present
	Vice President Brennan	Present
	President Lewis	Present

VOUCHER LIST & MINUTES

Motion by Mr. Bowen and seconded by Vice President Brennan to approve the outstanding voucher list and requisitions for October 17, 2013. Mr. Glasson approved with the exception of page 13 vendor #61-90. *Motion carried by a vote of 6-0.*

Motion by Ms. Longhitano and seconded by Mr. Bowen to approve the minutes from the September 19, 2013 Council Meeting. *Motion carried by a vote of 6-0.*

PRESENTATIONS

Township Manager William McCauley stated that the Township received a \$597,000 grant last year to convert the Township's street lights to LED. Mr. McCauley stated that this was initially a \$4 million project however the Township has been able to reduce this amount to approximately \$2 million and Philips has offered a tax-exempt lease purchasing program. Mr. McCauley indicated that Philips conducted an audit of all streetlights in Bristol Township which will be integrated into the Township GIS and stated that the Township will be the first in Bucks County to install Smart Street Lights.

Fred Roman from Philips Lighting gave a presentation on the Starsense LED Outdoor Lighting Wireless Control System. Mr. Roman discussed the benefits of new LED lighting, such as the savings on maintenance and the fact that Philips manufactures all the components in its fixtures. Mr. Bowen questioned what was on top of the fixture. Mr. Roman stated that it was a photocell. Mr. Bowen questioned whether the product will transmit wirelessly. Mr. Roman stated that the product will transmit wirelessly to a control station and then to the Township. President Lewis questioned whether the lights are impacted by inclement weather. Mr. Roman stated that the lights perform well in cold weather. Mr. Bowen questioned whether the lights could be remotely controlled. Mr. Roman stated that they could in fact be remotely controlled. Mr. Bowen inquired about the warranty. Mr. Roman stated that there is a ten year warranty. Mr. Bowen also inquired about whether the new lights will eliminate the need for regular service. Mr. McCauley stated that maintenance fees are currently \$200,000 a year which will be eliminated by the new lights.

Johan Becker from Philips Lighting stated that lights will offer safety to the community and will save energy by reducing burn hours during the day. Mr. Becker stated that GPS audit of all Township streetlights was conducted two weeks ago and there are approximately 4,300 lights. Mr. Becker indicated that the information is transmitted wirelessly to the Township using encrypted data. Mr. Becker stated that the new system will measure energy consumption. President Lewis questioned the meaning of WAN. Mr. Becker stated that it is Wide Area Network. Mr. Becker discussed the key features of the product including remote asset management, data collection, error reporting, and maintenance reporting. Mr. Pluta questioned whether maintenance reports with end of life warnings can be transmitted via email. Mr. Becker stated that the reports can be received via email and reports could be used for budgeting. Mr. Bowen questioned the wattage of most of the fixtures. Mr. Becker stated that most fixtures are now 75 watts and will be converted to 28 watts. Mr. Bowen questioned the warranty on the control system. Mr. Becker stated that the warranty on controls is five years. Mr. Pluta questioned whether you could increase wattage on the units without purchasing a new fixture. Vaughn Van Gilson, of Penn Lighting Associates, stated that it is possible to add another panel; however the advertised energy savings would not be achieved. Mr. Bowen questioned if the system is 110 volts. Mr. Gilson stated they are 120 volts. Mr. Tucker inquired about the most common maintenance issue with the new system. Mr. Gilson stated the most common problem is with the driver.

John Riotto questioned if the transmitter will affect the WIFI signal of homeowners. Mr. Becker stated that the signal is safe for homeowners and it is 900 MHz.

Ann Vessey questioned whether all decorative and overhead lights on Rt. 413 will be replaced. Mr. Gilson stated that two light fixtures will be changed to one light and will change to LED from high

pressure sodium. She also questioned whether old LED lighting at Laurel Bend will be updated as well. Mr. Gilson indicated that the old technology would be replaced with newer technology.

Wes Rexler, Bristol, questioned the luminary count of each light. Mr. Roman stated that he would need to further research the answer.

At the request of President Lewis, Motion by Mr. Tucker and seconded by Ms. Longhitano to move the agenda item from 10A to 6B in order to vote on the New Business Proposal for Tax Exempt Lease Purchase Financing for Philips LED Street Lighting . *Motion carried unanimously by a vote of 7-0.*

Mr. Pluta questioned whether balloon funds are available this year. Manager McCauley stated that the Casino grant money will be paid in December and that another grant is anticipated for next year. However, if funding is not received, the Township would need to use its own funds and that payback would be extended. However because of maintenance and decreased utility usage, the product would pay for itself. Mr. Pluta questioned whether the funding is guaranteed for next year. Manager McCauley stated that the funds would be appropriated and that if they are not received, they would be recorded as a shortfall in the Streetlight account. Furthermore, Bob White from Redevelopment Authority approves of the Lease Purchase program. Mr. Pluta questioned the time frame for the project. Manager McCauley stated that \$1.2 Million would need to be spent by March 30 and that Armour Electric would perform installation of the product. Mr. Gilson stated that the project could be finished by next Fall. Mr. McCauley stated that the purchase would be made from the Co-Stars program.

Motion by Ms. Longhitano and seconded by Mr. Bowen to approve a Proposal for Tax Exempt Lease Purchase Financing for Philips LED Street Lighting & Controls Project. *Motion carried unanimously by a vote of 7-0.*

Motion by Mr. Bowen and seconded by Ms. Longhitano to move the agenda Item 11A in "Other Business" to 6C in order to accommodate the younger residents. *Motion carried unanimously by a vote of 7-0.*

OTHER BUSINESS

Mr. Bowen introduced Mr. Rick Palmer of the Little League Levittown Pacific Baseball Club. Mr. Bowen stated that the club is in need of lights on the Township-owned field and that the baseball club agreed to pay for installation of lights. Mr. Bowen stated that the cost of the lights is \$45,000 and installation cost is \$40,000. Mr. Palmer stated that he is in need of lights for his club and that they are unable to fund it themselves. Mr. Bowen proposed that this be added to next year's budget. Manager McCauley proposed to finance the installation of the lights to the club. Mr. Pluta questioned if they would be able to obtain another field. Mr. Palmer stated that they have not been able to obtain another parcel of land. Mr. Pluta inquired about brand of light to be used. Mr. Palmer stated that the lights must be purchased through Musco Lighting. Mr. Bowen questioned if

businesses could advertise their banners on the ball field. Mr. Palmer stated that it would be appropriate to advertise banners on the field.

Motion by Mr. Bowen and seconded by President Lewis to direct Manager McCauley to include the addition of ball field lights to the 2014 budget and to direct Solicitor Flager to prepare a financing agreement. *Motion carried unanimously by a vote of 7-0*

ORDINANCES AND RESOLUTIONS

- A. Manager McCauley reported that a requirement of HUD is to adopt a Resolution and that the Community Development Committee will need to hold a meeting and finalize its budget. The deadline for submission is before Thanksgiving. Motion by Mr. Bowen and seconded by Mr. Tucker to adopt a Resolution approving the Final One-Year Plan for Fiscal 2014 Community Development Block Grant Funds. *Motion carried unanimously by a vote of 7-0.*

REPORT FROM TOWNSHIP MANAGER

Manager William McCauley reported that an electricity supply agreement had been signed for everything except for street lights with Constellation Energy Inc. The old rate was .08664 and the new rate of .068 will provide an annual savings of \$35,541 or 21% savings. Manager McCauley reported that he was able to secure a contract until August 2016 so that the street light contract and other electricity agreement will expire at the same time thereby increasing buying power at the expiration of the agreement. The contract was signed October 15 with a three day rescission clause. Motion by Ms. Longhitano and seconded by Mr. Glasson to approve the new electricity supply agreement with Constellation Energy Inc. *Motion carried unanimously by a vote of 7-0.*

Manager McCauley requested a change order on the sewer pump station modifications being performed by Haines & Kibblehouse in the amount of \$19,231.78. The work is for force main fitting modifications at Croydon Park Pump Station. Mr. Bowen questioned whether a wet tap is not allowed. Motion by Ms. Longhitano and seconded by Mr. Bowen to approve the change order in the amount of \$19,231.78. Mr. Pluta abstained. *Motion carried by a vote of 6-0.* Mr. McCauley stated that he was informed of change yesterday and that he did not want to delay the project.

Manager McCauley reported that a new electronics collection site was installed at the Township building. A container was placed at the Municipal Building. Manager McCauley stated that Mr. Swichar had obtained an agreement with Reverse Logistics Group at no cost to residents. Residents must bring proof of residency and they drop off items such as televisions, keyboard, and computers. Manager McCauley commended Mr. Swichar for his efforts. Resident John Riotto questioned if computer components such as video cards would be accepted at the site. Mr. Swichar indicated yes.

Manager McCauley reported that the accounts receivable efforts for overdue bills are paying dividends. 175 people made an initial payment for overdue sewer bills and an additional 53 people paid off their balance in full. The Township collected \$153,000 in sewer billing during the month of September and \$250,000 during the month of October. General Fund collections amounted to \$113,000 in October and \$126,000 in September, and the total sewer delinquency figure has been reduced by \$132,000.

REPORT FROM TOWNSHIP SOLICITOR

Township Solicitor Flager stated that he had nothing at this time.

NEW BUSINESS

Mr. McCauley stated that joint bidding for road salt is through the Bucks County Consortium and that the Public Works Director recommends approving the low bid from International Salt Company in the amount of \$50.44 per ton. Motion by Mr. Bowen and seconded by Ms. Longhitano to award the contract to the low bidder, International Salt Company for Rock Salt for 2013-2014 Winter Highway Maintenance. *Motion carried unanimously by a vote of 7-0.*

Engineer Larry Young recommended reducing the letter of credit, request #3, for Bottom Dollar Food in the amount of \$177,912.01 leaving \$149,661.82 in the letter of credit. Mr. Pluta questioned Mr. Young about what work is left to be performed. Mr. Young stated that paving was done and that two lights and landscaping needs to be installed. Mr. Pluta questioned whether a privacy fence would be installed and that bales of rock are in the recessed area along Violet Wood homes. Mr. Young stated that underground storm drain is there and he would research the matter further. Mr. Bowen stated that Contractor will install a privacy fence per Tom Heckert. Motion by Mr. Bowen and seconded by Ms. Longhitano to approve the Request from DHD Ventures dated September 3, 2013 for a Reduction in Letter of Credit for Bottom Dollar Food Northeast, LLC. *Motion carried unanimously by a vote of 7-0.*

Manager McCauley stated that a change order for additional milling and paving is necessary. It is the recommendation of Pennoni and Associates and the administration to approve the change order with an increase of \$60,456.94 with a net increase of \$57,110.44 and with a total contract price of \$616,177.40. Motion by Mr. Pluta and seconded by to approve Change Order#2 for Croydon Streetscape HOP Project. *Motion carried unanimously by a vote of 7-0.*

Motion by Mr. Pluta and seconded by Mr. Glasson to reaffirm the approval of the Application of Paul & Jacquelyn Keating for Final Subdivision Approval Approved March 18, 2013 by Resolution 2013-09. Manager McCauley stated Council should be commended for its quick reaffirmations to approve applications. *Motion carried unanimously by a vote of 7-0.*

Manager McCauley stated that permit fee is \$440 and administration recommends waiving 50% of fee. Motion by President Lewis and seconded by Mr. Glasson to waive Permit Fee for Emilie United Methodist Church as per its letter to Council dated October 8, 2013 from Thomas Harkins, President of Trustees requesting a waiver of Permit Fees for Emilie United Methodist Church. *Motion carried unanimously by a vote of 7-0.*

OTHER BUSINESS

President Lewis stated that Ford Road is now open and looks beautiful; however Ford Road has potholes due to heavy equipment. He requested help to fix potholes. President Lewis announced that the Annual Harvest Festival will be held on October 26 from 10am-2PM rain or shine and a variety of activities would take place.

Mr. Pluta stated that he requested a list of roads paved from the Manager. Manager McCauley stated that he forgot to bring the list. Mr. Pluta also questioned if funds from the Water Fund could be earmarked toward paving roads in Fergusonville and Newportville.

Mr. Bowen stated that the list of road to be paved is probably pretty small. Mr. Bowen informed that 50 jobs were created as a result of the business that moved into the former Airgas site. Mr. Bowen expressed that a small amount of people voted in the primary and encouraged participation in the general election.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Gerard Lykon, Bristol, stated that he was born and raised in the Township and he enjoys talking to customers. Mr. Lykon stated that residents are happy about the paving. He also expressed that he is happy with the newly paved streets in the Township as well as new jobs that have been created. He questioned Mr. Tucker about his request to find out how many stop signs are in the Township. Mr. Tucker stated that there was no safety issue, however the question came up at a meeting and he was unsure of the answer.

Manager McCauley stated that Palmer Avenue was paved today and that Public Works supplements this paving work. President Lewis questioned if sealing work was still to be performed. Engineer Young stated that sealing work is to be completed and that Public Works are now repairing inlets.

John Riotto, 2160 Maple Avenue, Croydon, stated that he has been standing in front of the School District Administration building for 15 weeks. He stated that Council will be the last line of defense in

approving the new schools. He expressed that voters needs to come out and vote. He also questioned if there was a geothermal Ordinance. Engineer Young stated that he does not believe the Township has one. Mr. Riotto expressed that the Township should investigate geothermal further. He also stated that he does not receive complaints anymore when standing outside.

West Rexler, Bristol, stated that he spoke with a police department member and that a Veteran's meeting had taken place. He was unsure about what the event was about. Ms. Longhitano stated that the event was for National POW and MIA Day, rededication of Sigafos Plaque. He also stated that he wrote a letter about halfway houses. Ms. Longhitano stated that she has no business dealings with members of Council. Mr. Rexler also questioned if President Lewis took \$17,200, since Council demanded that he return the funds. He also stated that the Pro-Team quickly replaced the manager, engineer, and solicitor when they were elected to office. Ms. Longhitano stated that reorganization is about doing your homework. President Lewis expressed that he never took any money.

Tammy Hardy, Croydon Acres, thanked Council for their efforts. She stated that Croydon Acres Civic Association would hold an event on October 27 from 1-4PM and that there would be a variety of events such as a costume parade, drummers, and a dance team performance. Representative Tina Davis and Council are invited as well. Mr. Bowen stated that Council will grill hot dogs and funds will benefit the Fire Police.

The meeting was adjourned at 8:54 pm.

1. Approved the outstanding Voucher List and Requisitions for October 17, 2013.
2. Approved the Minutes from the council meeting on September 19, 2013.
3. Moved the agenda from 10A to 6B in order to vote on the New Business Proposal for Tax Exempt Lease Purchase Financing for Philips LED Street Lighting.
4. Accepted the Proposal for Tax Exempt Lease Purchase Financing for Philips LED Street Lighting & Controls Project.
5. Moved Item 11A in "Other Business" of the Agenda to 6C in order to accommodate the younger residents.
6. Directed the Manager McCauley to place the \$85,000 dollars into the 2014 Budget and additionally to direct Solicitor Flager to prepare a finance agreement to assist Levittown Little League with purchasing of the proposed lights for the Baseball Field.
7. Approved a Resolution Concerning the Adoption of Final One-Year Plan for Fiscal 2014 Community Development Block Grant Funds.
8. Approved the Lighting Agreement with Constellation New Energy Inc.
9. Authorized a Change Order in the amount of \$19231.78 to Haines and Kibblehouse for the Croydon Acres Pump Station Project.
10. Accepted the low Bid of \$50.44 per ton delivered from International Salt Company.
11. Approved a Request from DHD Ventures dated September 3, 2013 for a Reduction in Letter of Credit for Bottom Dollar Food Northeast, LLC.
12. Approved a 50 % Reduction Waiver for the Permit Fee for Emilie United Methodist Church.
13. Adjourned meeting at 8:54 PM.

Respectfully submitted,
Tammy L. Hardy, Township Secretary