

BRISTOL TOWNSHIP

2501 BATH ROAD
BRISTOL, PA 19007

November 20, 2014

COUNCIL MEETING

President Lewis called the meeting to order at 7:10 PM.

Roll Call:	Mr. Bowen	Present
	Mr. Glasson	Present
	Ms. Longhitano	Present
	Mr. Monahan	Present
	Ms. Murphy	Present
	Vice President Brennan	Present
	President Lewis	Present

Council President Lewis announced that the monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In, addition, residents may offer general comments at the end of the meeting.

Council President Lewis stated matters of personnel and litigation items were discussed in executive session prior to the meeting.

VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for October 16, 2014

Motion by Mr. Monahan and seconded by Ms. Longhitano to approve the outstanding voucher list and requisitions for November 20, 2014.

Motion carried unanimously by a vote of 7 – 0.

- B. Call for a motion to approve minutes from the Council Meeting on October 16, 2014.

Motion by Mr. Glasson and seconded by Mr. Bowen to approve the minutes from the Council Meeting on August 11, 2014.

Motion carried unanimously by a vote of 7 – 0.

COMMENDATIONS, PRESENTATIONS and REPORTS

- A. President Lewis presented Certificates of Commendation to the Bowman Family of Bristol and the Speece Family of Levittown and presented both families with a \$50.00 Gift Card.

Mr. Lewis thanked TD Bank for being a sponsor to Bristol Township's "Get Caught Recycling Campaign." Mr. Lewis stated that during the month of October 371.97 tons of recyclable material was collected compared to 257.21 tons in October of 2013 which is an increase of 44.62 % in residential recycling.

Recycling Coordinator, Scott Swichar, spoke about the success of the first Bristol Township Clean-Up Day despite the rainy weather. Due to the weather, the Township will extend the drop off program until November 7th. The Township collected 13.06 Tons of solid waste which is equivalent to filling ten 30-yard dumpsters. Additionally .78 Tons of Single-Stream Recycling was collected filling one 20 yard dumpster. Mr. Swichar thanked the many volunteers that helped make this event such a success including the EAC and G.O.A.L.

- B. Introduction of New Environmental Officer and Fire Inspector.

Mr. Swichar introduced Ms. Chelsea Hoffman, who will be starting on December 1, 2014 as Bristol Township's new Environmental Officer. One of Ms. Hoffman's responsibilities will be to educate residents and commercial businesses on how to properly recycle and dispose of waste.

Council welcomed Ms. Hoffman and wished her luck in her new endeavor.

Fire Marshal, Kevin Dippolito introduced Mr. Cody Stoner who became the Township's newest Fire Inspector. Mr. Stoner has seven years' experience as a Volunteer Firefighter. He will be covering the Edgely area and Rt. 13 portions of the Township.

Council welcomed Mr. Stoner and wished him luck in his new endeavor

- C. Resignation of Township Secretary: Consideration to Accept.

Motion by President Lewis and seconded by Mr. Bowen to accept the resignation of Township Secretary, Tammy Hardy, with regret.

Motion carried unanimously by a vote of 7-0.

ORDINANCES AND RESOLUTIONS

- A. A Resolution of Commendation for the Bristol Township Fire & Police Departments, Levittown Fire Company #2, Edgely Fire Company, Newportville Fire Company, Third District Fire Company and the Bucks County Rescue Squad for their Heroic, Life-Saving Actions on July 29, 2014: Consideration to Adopt.

Council commended Kevin Dippolito as well as the Fire & Recuse Companies for their heroic actions on July 29, 2014 and presented each with a Commendation Plaque.

Motion by Mr. Glasson and seconded by Ms. Amber Longhitano to adopt a Resolution Approving a Commendation for the Bristol Township Fire & Police Departments, Levittown Fire Company #2, Edgely Fire Company, Newportville Fire Company, Third District Fire Company Fire Marshal and the Bucks County Rescue Squad for their Heroic, Life-Saving Actions on July 29, 2014.

Motion carried unanimously by a vote of 7 – 0.

- B. A Resolution of Commendation for Howard M. McGoldrick Honoring Him for 48 Years of Meritorious Service to Bristol Township and the Third District Fire Company: Consideration to Adopt.

Motion by Mr. Glasson and seconded by Mr. Monahan to adopt a Resolution Approving a Commendation for Howard M. McGoldrick Honoring Him for 48 Years of Meritorious Service to Bristol Township and the Third District Fire Company.

Motion carried unanimously by a vote of 7 – 0.

- C. An Ordinance Amending the Pension Plan for the Police Officers of Bristol Township Providing for a Deferred Retirement Option Plan for Police Officers of the Bristol Township Police Department: Consideration to Adopt.

Township Manager, Bill McCauley explained that the ACT 111 Award of 2013 obligates the Township to adopt a Deferred Retirement Option Plan for the Bristol Township Police Officers.

Motion by President Lewis and seconded by Mr. Bowen to adopt an Ordinance Amending the Pension Plan for the Police Officers of Bristol Township Providing for a Deferred Retirement Option Plan for Police Officers of the Bristol Township Police Department.

Motion carried unanimously by a vote of 7 – 0.

- D. An Ordinance Amending Chapter 5, Article XI, Department of Police, Section 5-68 to Provide for the Creation of the Position of Public Safety Director to Head the Bristol Township Department of Police: Consideration to Adopt.

Motion was tabled by consensus.

- E. A Resolution Authorizing the Submission of an Application for Traffic Signal Approval for SR 0413 (New Rodgers Road & SR 2002 (State Road) and the Township Manager to Sign the Application: Consideration to Adopt.

Motion by Mr. Bowen and seconded by Mr. Monahan to adopt a Resolution Authorizing the Submission of an Application for Traffic Signal Approval for SR 0413 (New Rodgers Road & SR 2002 (State Road) and the Township Manager to Sign the Application.

Motion carried unanimously by a vote of 7 – 0.

- F. A Resolution Authorizing the Submission of an Application for Traffic Signal Approval for SR 2051 (South Oxford Valley Road & South Olds Boulevard) and the Township Manager to Sign the Application: Consideration to Adopt.

Tom Barton of Aster Lane, asked if this Resolution was part of the Deon Square remodeling.

Township Engineer, Kurt Schroeder stated that this was a modification that would allow for the installation of new handicap ramps at the intersection.

Motion by Ms. Longhitano and seconded by Mr. Glasson to adopt a Resolution Authorizing the Submission of an Application for Traffic Signal Approval for SR 2051 (South Oxford Valley Road & South Olds Boulevard) and the Township Manager to Sign the Application.

Motion carried unanimously by a vote of 7 – 0.

- G. A Resolution Adopting and Submitting to the PA Department of Environmental for Approval as a Revision to its “Official Sewage Facilities Plan” the 61 Runway Road Sewage Facilities Planning Module: Consideration to Adopt.

Motion by Ms. Longhitano and seconded by Mr. Glasson to adopt a Resolution Adopting and Submitting to the PA Department of Environmental for Approval as a Revision to its “Official Sewage Facilities Plan” the 61 Runway Road Sewage Facilities Planning Module.

REPORT FROM TOWNSHIP MANAGER

Mr. McCauley reported that the search for a Public Safety Director is progressing quite well. There are 97 applicants, three of which are in-house. Mr. McCauley stated he is impressed with the high caliber of the candidates and the field has been narrowed down to 10 candidates who will be interviewing over the next two weeks.

McCauley reported that the Township issued the Purchase Order to acquire and install seven surveillance cameras for Winder Village. Council authorized up to \$100,000 for the purchase and the amount came in a little under \$75,000. There is tree work that needs to be completed before installation. McCauley stated that he has an upcoming conference call with the company to discuss having the cameras installed before the end of the year.

McCauley is pleased to report that the Township received the Transportation Alternative Program (TAP) Grant in the amount of \$1 million dollars for Rt. 13 (Bristol Pike) Streetscape Improvements from the bridge over the Neshaminy Creek to Walnut Avenue. Council authorized the grant application this past summer. A total of \$33 million was awarded and there were a couple of awards that were greater than Bristol Township’s however they were for Counties. Bristol Township received the largest award for municipalities. McCauley stated that this is a very detailed PennDot

project and hopefully we can get it completed as quickly as possible but may take a minimum of two years.

Further good news for the Township was received granting additional capacity at the Waste Water Treatment Plant based on the Inflow & Infiltration work that was done last year on the Township's collection system. The Township was required to do metering prior to and after the I&I work was done and then submit rather complex calculations. We had requested 200 EDUs, but the DEP has authorized only 100 EDUs for additional connections to our Waste Water Treatment Plant which will alleviate some pressure for the near future. As Council is aware, funds have been appropriated to expand the plant in the proposed 2015 Budget which is the long term solution to swage capacity problems.

Mr. McCauley announced that Glenn Kucher has resigned his position as the Director of Building & Planning after nine years. Mr. Kucher accepted a position as Code Enforcement Officer for Ambler Borough. McCauley announced that we are fortunate that our HR Officer Tom Scott, who has a Master's Degree in Planning and who came up through the Building & Planning Departments on his way to becoming Assistant Township Manager in Tredyffrin. Mr. Scott will act as the Acting Director as of December 1st.

Mr. McCauley and Council thanked Mr. Kucher for his service and wished him luck in his new endeavor.

REPORT FROM TOWNSHIP SOLICITOR

Township Solicitor, Randall Flager, wished everyone a Happy Thanksgiving and congratulated Council, the Township Manager and the staff for the proposed Budget that will be announced shortly. He further stated that it is pretty remarkable in this day in age to have no tax increase four years in a row and have a surplus, plus pave roads as well as other projects.

President Lewis thanked Mr. Flager and also wished everyone a safe and Happy Thanksgiving on behalf of Council.

NEW BUSINESS

- A. First Reading of Proposed 2015 Township Budget: Consideration to take Appropriate Action.

McCauley stated that on November 14th Council received the proposed 2015 Proposed Budget which totals \$68,034,020.00. The largest portions are the General Fund at \$27, 326,200.00, the Sewer Fund at \$11,306,400.00 and the Capital Projects Fund at \$10,926,100.00. The notice of availability for public inspection has been advertised in the Courier Times as well as placed on the Township's website and there will be a Budget presentation at the December 4th Council Meeting.

No Council action was required.

- B. Change Order for Infiltration and Inflow Contract with Sewer Specialty Services For \$59,775.00: Consideration to take Appropriate Action.

Mr. McCauley explained this is a recommendation from the Township sewer engineer. We are presently doing our I & I work for the year and the engineer has found additional areas where they feel it would be beneficial to have the contractor do additional work that is not under the base contract. The engineer recommends a change order with Sewer Specialty Services for \$59,775.00.

Motion by Ms. Longhitano and seconded by and Mr. Monahan to Approve the Change Order for Infiltration and Inflow Contract with Sewer Specialty Services in the amount of \$59,775.00.

Motion carried unanimously by a vote of 7 – 0.

- C. Addendum to Invest Policy Statement for Bristol Township Police Pension Plan: Consideration to Adopt.

Mr. McCauley stated that the Township contracts with Public Financial Management (PFM) to administer the pension funds. PFM is recommending an addendum to the existing Investment Policy Statement regarding asset allocation.

Motion by Ms. Murphy and seconded by and President Lewis to Adopt the Addendum to Invest Policy Statement for Bristol Township Police Pension Plan.

Motion carried unanimously by a vote of 7 – 0.

- D. A Request from Kanga Roof Requesting a Waiver of All Permit Fees for their 4th Annual Holiday Roof Giveaway.

President Lewis announced that A Brooks Construction, Kanga Roof, will be holding their 4th Annual Holiday Roof Giveaway. Although the recipient is not known at this time they are requesting that all permit fees be waived if the recipient is a resident of Bristol Township.

Motion by Mr. Monahan and seconded by Mr. Glasson to Approve the Request from Kanga Roof to waive all permit fees for their 4th Annual Holiday Roof Giveaway.

Motion carried unanimously by a vote of 7 – 0.

OTHER BUSINESS

President Lewis announced that 15th Annual Holiday Parade will be Saturday November 22nd at 12pm rain or shine.

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The Grand Opening of the new Wawa located at 7625 New Falls Road will be held on Friday November 21st at 10:00 am.

Councilman Bowen thanked the Branchide family of Newportville for their assistance in clearing the trees along Avenue E in Newportville to enable proper milling and paving of that street.

Longhitano discussed her work with other officials concerning Recovery Houses in Bristol Township.

Councilman Glasson congratulated Station 11 of Croydon for their heroic life-saving actions taken during a working house fire on Princess Avenue.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

Chuck Clayton, 70 Outlook Lane, spoke about the future of the Bottom Dollar located on Edgely Road.

Tina Grady, Croydon, announced a toy drive for the Emily House to provide a nice Christmas for Bristol Township children affected by addiction. Donated toys can be dropped off at the Township building in the main lobby.

John Riotto, 2160 Maple Ave, announced he will be running as a Democrat for the Bristol Township School Board. Mr. Riotto thanked the Township Manager and Council for not raising the taxes again.

Gerard Lykon, Bath Road, spoke about the Business to Business Association that has expanded to Bucks County is looking for members and to contact him for more information at 215-788-6018. Further Lykon Automotive, in cooperation with Business to Business Association, will be donating a car to a needy family. Applications can be picked up at the Township Building or downloaded from the Township's website.

Tom Barton, 58 Aster Lane, thanked the Manager and Council for another fine year of budgeting as well as thanked the Township engineer for his work on the Appletree entrance with the new Wawa.

Rod Bird and Christina Taylor, spoke about Noise and Parking Ordinance violations on Hartford Place.

West Retzler, West Bristol, commented on various issues unrelated to Bristol Township.

The meeting was adjourned at 8:59 pm.

RECAP OF NOVEMBER 20, 2014 TOWNSHIP COUNCIL MEETING

1. Approved the outstanding Voucher List and Requisitions from November 20, 2014.
2. Approved the October 16, 2014 Council Meeting Minutes.
3. Introduction of New Environmental Officer and Fire Inspector.
4. Approved a Resolution of Commendation for the Bristol Township Fire & Police Departments, Levittown Fire Company #2, Edgely Fire Company, Newportville Fire Company, Third District Fire Company and the Bucks County Rescue Squad for their Heroic, Life-Saving Actions on July 29, 2014.
5. Approved a Resolution of Commendation for Howard M. McGoldrick Honoring Him for 48 Years of Meritorious Service to Bristol Township and the Third District Fire Company.
6. Approved an Ordinance Amending the Pension Plan for the Police Officers of Bristol Township Providing for a Deferred Retirement Option Plan for Police Officers of the Bristol Township Police Department.
7. Approved a Resolution Authorizing the Submission of an Application for Traffic Signal Approval for SR 0413 (New Rodgers Road & SR 2002 (State Road) and the Township Manager to Sign the Application.
8. Approved a Resolution Authorizing the Submission of an Application for Traffic Signal Approval for SR 2051 (South Oxford Valley Road & South Olds Boulevard) and the Township Manager to Sign the Application.
9. Approved a Resolution Adopting and Submitting to the PA Department of Environmental for Approval as a Revision to its "Official Sewage Facilities Plan" the 61 Runway Road Sewage Facilities Planning Module.
10. First Reading of Proposed 2015 Township Budget.
11. Approved a Change Order for Infiltration and Inflow Contract with Sewer Specialty Services for \$59,775.00.
12. Approved an Addendum to Investment Policy Statement for Bristol Township Police Pension Plan.
13. Approved a Request from Kanga Roof Requesting a Waiver of All Permit Fees for their 4th Annual Holiday Roof Giveaway.
14. Meeting was adjourned at 8:59 pm.

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