

BRISTOL TOWNSHIP

2501 Bath Road
Bristol, PA 19007

October 17, 2019

COUNCIL MEETING

President Bowen called the meeting to order at 7:03 PM.

Roll Call:	President Bowen	Present
	Vice-President Murphy	Present
	Mr. Antonello	Present
	Mr. Blalock	Present
	Mr. Glasson	Present
	Mr. Monahan	Absent
	Mrs. Wagner	Present

Also Present: William J. McCauley, III, Township Manager; Randy Flager, Township Solicitor; Kurt Schroeder, Township Engineer, and Randee J. Elton, Deputy Township Manager & Township Secretary.

Township Solicitor Randy Flager announced litigation, personnel and real estate matters were discussed in Executive Session prior to the meeting.

Council President Bowen announced monthly reports are available for review in the Township Manager’s Office and public comment on land development and official items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

VOUCHER LIST & MINUTES

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for October 17, 2019.

Motion by Mr. Glasson and seconded by Vice President Murphy to approve the outstanding voucher list and requisitions for October 17, 2019. Motion carried by a vote of 6-0.

- B. Call for a motion to approve the minutes of the Township Council Meeting of September 19, 2019.

Motion by Mrs. Wagner and seconded by Mr. Antonello to approve the minutes from the September 19, 2019 Council Meeting. Motion carried by a vote of 6-0.

PRESENTATIONS AND APPOINTMENTS

- A. Presentations of Monthly Awards for Exemplary Recycling Performance.

President Bowen presented a \$50 Gift Certificate to the McClintock Family of Croydon and the Holloman Family of Green Lawn Park for their exemplary recycling efforts.

B. Swearing-in Ceremony for New Sergeants in Police Department.

Charles Winik and Kurt Leacock were sworn in as Sergeants by Judge Wagner.

ORDINANCES AND RESOLUTIONS

- A. An Ordinance Amending Chapter 196 of the Code of the Township of Bristol, Towing of Vehicles, to regulate the towing of vehicles within the township and the charges related thereto: Consideration to Adopt.

Motion by Vice President Murphy and seconded by Mr. Antonello amending an Ordinance, Chapter 196 of the Code of the Township of Bristol, Towing of Vehicles, to regulate the towing of vehicles within the township and the charges related thereto.

Motion carried by a vote of 5-0-1 with Mr. Blalock abstaining.

REPORT FROM TOWNSHIP MANAGER

Mr. McCauley congratulated the two new sworn sergeants.

Mr. McCauley advised we received the 2020 Health Insurance renewals summary from the Delaware Valley Health Trust. The renewal is a 4.8% increase going from \$2,100,505, 2019 annual premium to \$2,100,505, 2020 annual premium. We have \$89,066 to use towards the 2020 premium contribution in our Rate Stabilization Fund (RSF). This fund is calculated as any money paid out by the Trust that is less what we have paid into the Trust and can be used towards premium costs. Using the RSF, the percent increase of the premium totals 0.56% increase.

Mr. McCauley advised he and Mr. Phillips participated in a conference call with Moody's Investor on the refinancing of bonds. Additionally, we made our best case on a bond rate upgrade. We are having a good year financially in 2019 and expect to finish better than in 2018.

REPORT FROM TOWNSHIP SOLICITOR

Mr. Flager gave an update on the Opioid Litigation, stating the trial will begin Monday, September 21, 2019.

NEW BUSINESS

- A. 180 Partners, LP, 532 Township Line Rd, Blue Bell PA, requesting a Waiver of Land Development for property located at 180 Rittenhouse Circle, Bristol (Tax Parcel #5-23-44) in order to convert the existing office building into warehousing with proposed improvements to the parking lot in a P-I Planned: Consideration to take Appropriate Action.

Currently, the site contains 48,485 square feet office building and parking facilities. Office (use C1) is permitted by right within a P-1 - Planned Industrial Zoning District. The plans propose to renovate the existing building into a warehouse use and to partially remove the second story on the interior with proposed improvements to the parking lot. The existing building utilizes existing public water and sewer connections. There is no increase in impervious surface; therefore, no stormwater management facilities are proposed; however, the plans propose to add inlets at the proposed loading bays and to tie storm drains into the existing pipe network. *Motion by Vice President Murphy and seconded by Mrs. Wagner to Approve the Waiver of Land Development in order to convert the existing office building into warehousing with proposed improvements. Motion carried by a vote of 6-0.*

- B. DeCaro Family Investors LP & EMD Investments Inc., 1123 Beaver Street, Bristol, requesting Final Subdivision approval for two proposed single-family dwellings located at 2213 & 2215 Palmer Ave., Bristol (Tax Parcels #5-77-65 & #5-77-66) in an R-2 Residential zoned district: Consideration to take Appropriate Action.

The plan proposes to divide the two (2) existing parcels into four (4) lots. The Applicant is also proposing to control stormwater runoff from the impervious coverage on Lots 3 & 4 by installing underground infiltration beds on each lot. *Motion by Mr. Antonello and seconded by Mr. Blalock to Approve the Final Subdivision for two proposed single-family dwellings. Motion carried by a vote of 6-0.*

- C. Request for Proposals for 2019-2020 Snow Removal/Plowing Services: Consideration to take Appropriate Action.

Mr. McCauley advised Public Works received two proposals from Area Enclosures and Effluent Retrieval and recommends they be approved as submitted. *Motion by Mrs. Wagner and seconded by Mr. Blalock to Accept the two submitted proposals. Motion carried by a vote of 6-0.*

- D. Request for Proposals for 2020-2021 Tree Trimming and Removal Services: Consideration to take Appropriate Action.

Mr. McCauley advised Public Works received one proposal from Shades of Green, our current provider, keeping the rate the same as the last contract and recommends approval as submitted. *Motion by Vice President and seconded by Mr. Blalock to Accept the proposal. Motion carried by a vote of 6-0.*

- E. Bids for 2020-2022 HVAC Maintenance Contract: Consideration to take Appropriate Action.

Mr. McCauley advised seven bids were received. After review of the bid tabulations W. Kramer Associates, Inc. was the low bidder. W. Kramer Associates, Inc. are from the Philadelphia/Manayunk area and have been in business for 75 years. They have an established client base and positive reputation as confirmed by the references they provided. The references gave very positive reviews for the ownership, staff, and services provided spanning periods up to thirty years. It is the Public Works Director's recommendation to award W. Kramer Associates the HVAC Maintenance Contract for 2020-2022, at the cost of \$39,432.00. *Motion by Mr. Glasson*

and seconded by Vice President Murphy to Award to low bidder W. Kramer Associates. Motion carried by a vote of 6-0.

- F. Bids for Croydon Acres Pump Station Upgrade: Consideration to take Appropriate Action.

Mr. McCauley advised two bids were received. Eastern Environmental Contractors was the low bidder. Remington & Vernick Engineers recommends the bid award to Eastern Environmental Contractors in the amount of \$391,000. *Motion by Mr. Glasson and seconded by Mr. Antonello to Award to low bidder Eastern Environmental Contractors. Motion carried by a vote of 6-0.*

- G. Pro Forma for General Obligation Notes, 2019 A Series: Consideration to take Appropriate Action.

Mr. McCauley stated Council has Pro Formas for the issuance of debt in the amount of \$3 million. One is a 20 year note at 1.843% 30 year note and the other at 2.129%. Mr. McCauley advised that rates are currently at an all time low and we should use this time to finance the replacement of the Senior Center. *Motion by Mr. Antonello and seconded by Mr. Glasson. Motion carried by a vote of 6-0.* Mr. McCauley advised an ordinance will need to be adopted, and at that time we will know which term we should choose.

- H. Proposal for Master Plan/Feasibility Study for New Senior/Community Center: Consideration to Accept.

Motion by Mrs. Wagner and seconded by Mr. Glasson. Motion carried by a vote of 6-0.

- I. Proposal for Construction Management Services for JFK Park Project: Consideration to Accept.

Motion by Mr. Glasson and seconded by Mr. Blalock to table. Motion carried by a vote of 6-0.

COMMENTS FROM COUNCIL MEMBERS

President Bowen advised the Township has received its 2019 Community Development Block Grant funding and applications may be submitted for assistance for emergency repairs such as heaters and roofs for those that may need financial assistance.

President Bowen also advised of the concern when removing or replacing an oil tank and the company advises there is a leak and remediation is necessary, this is not always the case.

Mr. Glasson spoke about October being Fire Prevention Month and the Touch-A-Truck event this Saturday, October 26th at the Township with the Fire Departments.

Mr. Antonello reminded everyone that November 5th is Election Day and for everyone to come out and vote.

OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL

West Rexler, 504 Western Ave, spoke of issues various issues to be looked at by the Township.

James Patterson – 7602-7612 Rt 13 stated he was confused about zoning and land use concerns with his property from the information being received from Building & Planning.

Keith Brooks – 27 Kenwood Dr S. stated he received a Notice of Violation for parking on gravel next to his driveway and was confused because he called the Township and they said he could get a permit. Additionally he stated he was not running a business and doesn't understand why he keeps getting complaints called on him

The meeting was adjourned at 8:02pm.

Respectfully Submitted,
Ranee J. Elton
Township Secretary

Recap of October 17, 2019 Council Meeting

1. Approved Voucher List and Requisitions from October 17, 2019.
2. Approved September 19, 2019 Council Meeting Minutes.
3. Sergeants Charles Winik and Kurt Leacock were sworn in by Judge Wagner.
4. Presented Recycling Awards.
5. Approved Ordinance (2019-02) Amending Chapter 196 of the Code of the Township of Bristol, Towing of Vehicles, to regulate the towing of vehicles within the township and the charges related thereto.
6. Approved Resolution (2019-80) for a Waiver of Land Development at 180 Rittenhouse Circle, Bristol to convert the existing office building into warehousing with proposed improvements to the parking lot.
7. Approved Resolution (2019-81) for Final Subdivision for two single-family dwellings located at 2213 & 2215 Palmer Ave.
8. Awarded the RFP 2019-2020 Snow Removal/Plowing Services to both proposals received; Area Enclosures and Effluent Retrieval
9. Awarded the 2020-2021 Tree Trimming and Removal Services to Shades of Green.
10. Awarded W. Kramer, Inc. the 2020-2022 HVAC Maintenance Contract in the amount of \$39,432.
11. Awarded Eastern Environmental Contractors the Croydon Acres Pump Station Upgrade in the amount of \$391,300.
12. Approved the Pro Forma for General Obligation Notes, 2019 A Series
13. Approved the Proposal for Master Plan/Feasibility Study for New Senior/Community Center.
14. Tables the Proposal for Construction Management Services for JFK Park Project.