

## BRISTOL TOWNSHIP

2501 BATH ROAD  
BRISTOL, PA 19007

October 26, 2016

## COUNCIL MEETING

President Bowen called the meeting to order at 7:02 PM.

Roll Call:	President Bowen	Present
	Vice President Longhitano	Present
	Mr. Allen	Present
	Mr. Antonello	Present
	Mr. Glasson	Absent
	Mr. Monahan	Present
	Mrs. Murphy	Present

Also Present: William J. McCauley, III, Township Manager; Scott Swichar, Deputy Township Manager; Randall Flager, Township Solicitor; Kate Murphy, Township Secretary.

Council President Bowen stated that Councilman Glasson was unable to attend tonight's meeting.

Council President Bowen announced that Money Magazine voted Levittown, PA as the 41<sup>st</sup> best place to live in America. The honor is based on the infrastructure, top schools, affordable housing and taxes.

Council President Bowen announced that the monthly reports are available for review in the Township Manager's Office and public comment on land development and official items will be taken during the meeting. In addition, residents may offer general comments at the end of the meeting.

### **VOUCHER LIST & MINUTES**

- A. Call for a motion to approve the outstanding Voucher List and Requisitions for October 26, 2016.

*Motion by Mr. Antonello and seconded by Mr. Allen to approve the outstanding voucher list and requisitions for October 26, 2016.*

*Motion carried unanimously by a vote of 6-0.*

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- B. Call for a motion to approve minutes from the Council Meeting on September 15, 2016.

*Motion by Mr. Monahan and seconded by Vice president Longhitano to approve the minutes from the Council Meeting on September 15, 2016.*

*Motion carried unanimously by a vote of 6 – 0.*

**PRESENTATIONS and APPOINTMENTS**

**A. Presentation of Certificates of Commendations for exemplary recycling efforts.**

Deputy Township Manager Scott Swichar corrected the minutes from September 15, 2016 minutes on page 6 under Township Manager’s Report. Councilman Antonello had questioned item 7A concerning which intersections were being targeted for the 2017 Redevelopment Authority (RDA) Grant Program, which is the match for the Green Light Go Grant the Township received earlier this year. Mr. Swichar mistakenly stated that it would be the intersection of Millcreek Road and Orangewood Drive when in fact the intersections are Oxford Valley Road, Bath Road and Lakeland as well as Oxford Valley Road, Levittown Parkway and New Falls Road. The improvements to the intersection of Millcreek Road and Orangewood is slated to begin this week with the laying of the conduit and be completed by the end of this year.

Mr. Swichar announced that despite the rainy weather the Township’s Fall Clean-Up Event on October 22 almost 200 residents came out and filled six 40 yard dumpsters as well as three truckloads of televisions and electronics. Bristol Township is still the only municipality in Bucks County that offers a permanent collection site for electronics.

Mr. Swichar thanked Joan Lamina as well as all of the volunteers that contributed to the events success.

Mr. Swichar thanked the residents for their commitment to making Bristol Township a “Greener” place to live with their outstanding recycling efforts.

**B. Presentation from Gilmore Associates re: NPDES Phase II Stormwater Management Program.**

Samantha Brinker of Gilmore & Associates, presented the NPDES Phase II Stormwater Management Program to Council. The full presentation can be viewed on the Bristol Township website.

Stormwater run-off travels over land and is carried through municipal separate storm sewer system known as MS4 and is discharged into our waterways. It may carry soil, pet waste, oil, pesticides and other pollutants which goes to streams, rivers and lakes untreated. The Pennsylvania

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Department of Environmental Protection (DEP) created a state permitting program to meet federal regulations. Bristol Township currently has a PAG13 General Permit (GP) and has been complying with the permit requirements since 2003. Bristol Township will fall under an Individual Permit (IP) in March of 2018 due to the Neshaminy Creek increasing the Total Maximum Daily Load (TMDL.) The cost for the IP renewal including going from GP to IP is \$2500 and a New IP is \$5,000.

Councilman Antonello asked for the definition of impaired waters.

Ms. Brinker stated that impaired waters as defined by the DEP and the Environmental Protection Agency (EPA) are waters that contain a certain pollutant. The list of Bristol Township's impaired waters can be found on the DEP's website under the 2014 Integrated Water Quality Report.

President Bowen asked if crews will go to each basin to determine if the water is impaired.

Ms. Brinker stated that land use calculations are utilized and based on these calculations it can be determined by how much the sediment needs to be reduced.

President Bowen inquired if federal assistance is available to aid the municipalities since this is a new federal mandate.

Ms. Brinker stated at this time there are very little funding mechanisms available however programs are being researched.

Councilman Antonello asked what resources the Township has to discourage residents from placing pollutants into the storm drains.

Township Solicitor Randall Flager stated general policing powers.

**ORDINANCES and RESOLUTIONS**

- A. A Resolution Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation of the Keystone Park Sewer Pump Station in the Amount of \$184,867.35: Consideration to Adopt.**

*Motion by Vice President Longhitano and seconded by Mr. Monahan Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation of the Keystone Park Sewer Pump Station in the Amount of \$184,867.35.*

*Motion carried unanimously by a vote of 6 – 0.*

- B. A Resolution Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation**

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**of the Croydon Acres Sewer Pump Station in the Amount of \$259,842.45:  
Consideration to Adopt.**

*Motion by Mr. Allen and seconded by Mr. Antonello Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation of the Croydon Acres Sewer Pump Station in the Amount of \$259,842.4*

*Motion carried unanimously by a vote of 6 – 0.*

- C. A Resolution Authorizing the Township Manager to Submit a Grant Application to the A Resolution Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Purchase of a New Generator at the Wastewater Treatment Plant in the Amount of \$415,437.50: Consideration to Adopt.**

*Motion by Mr. Monahan and seconded by Mr. Allen Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Purchase of a New Generator at the Wastewater Treatment Plant in the Amount of \$415,357.50.*

*Motion carried unanimously by a vote of 6 – 0.*

- D. A Resolution Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation of the Trickling Filter at the Wastewater Treatment Plant in the Amount of \$40,290: Consideration to Adopt.**

*Motion by Mr. Allen and seconded by Vice President Longhitano Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation of the Trickling Filter at the Wastewater Treatment Plant in the Amount of \$40,290.*

*Motion carried unanimously by a vote of 6 – 0.*

- E. A Resolution for Official Sewage Facilities Plan Revision for New Land Development for Med-Flex: Consideration to Adopt.**

Mr. McCauley stated the township was advised by the DEP that a new Sewage Facilities Resolution had to be adopted due to the fact in the interim the township adopted a new 537 Plan.

*Motion by Mr. Monahan and seconded by Vice President Longhitano Authorizing Official Sewage Facilities Plan for New Land Development for Med-Flex.*

*Motion carried unanimously by a vote of 6 – 0.*

**REPORT FROM TOWNSHIP MANAGER**

Township Manager McCauley updated Council on the Blight Program. Of the first ten (10) properties blighted in January, 1020 Anne Street and 1738 Maple Avenue have been demolished by the property owners; 843 Stella Avenue has applied for permits to renovate as the township has required structural analysis prior to any permit issuance; 924 Center Avenue and 1206 Spencer Ave have been privately purchased and are undergoing cleanup and future renovations; the RDA has condemned 5805 Fleetwing Drive, 3716 Elmhurst Avenue, 1712 Prospect Avenue and 823 Logan Avenue. Quotes have been obtained for 5805 Fleetwing Drive and the other three properties to follow. One appeal has been taken for condemnation for 514 Magnolia Avenue.

Of the eight (8) properties blighted in July 526 South Queen Anne Drive is undergoing demolition; 3449 Hilltop Avenue is undergoing renovations; 64 Red Maple Lane has been privately purchased and is undergoing cleanup and future renovations; and the remaining five (5) will be submitted to the RDA for condemnation.

Presently there are 190 vacant homes throughout the Township however we are seeing more renovations on these properties and the homes being sold such as 77 Dogwood Drive.

Secondly, PennDot has sent a Master Casting Agreement that is valid for three (3) years and specifically addresses the sewer risers on Route 13. A motion to approve the agreement as well as authorize the Township Manager to sign is in order.

*Motion by Mr. Antonello and seconded by Mr. Allen to Approve the Master Casting Agreement between the Pennsylvania Department of Transportation and the Township of Bristol and Authorizing the Township Manager to sign said Agreement.*

*Motion carried unanimously by a vote of 6 – 0.*

McCauley directed Council's attention to the new clock for the Chambers which was purchased by the Township and installed by Public Works.

**REPORT FROM TOWNSHIP SOLICITOR**

Township Solicitor Randall Flager informed Council that the Township's Fence Ordinance is under review to be updated and will be presented in December for consideration.

President Bowen stated that Council is reviewing ordinances that are cumbersome to residents to help lessen their burden.

**NEW BUSINESS**

**A. Cooperative Memorandum of Agreement for PA Turnpike/I-95 Interchange Project: Consideration to take Appropriate Action.**

Mr. McCauley stated that it is that PennDot is upgrading their Intelligent Transportation Network and is requesting to install a camera on the existing traffic signal pole at Edgely and Route 13 to better address and communicate traffic notifications for travelers on Route 13 and the turnpike. The camera will be installed and maintained by PennDot.

*Motion by Mr. Antonello and seconded by Vice President Longhitano to Approve the Cooperative Memorandum of Agreement for PA Turnpike/I-95 Interchange Project.*

*Motion carried unanimously by a vote of 6 – 0.*

**B. Agreement of Sale between Highlander Realty Management, LLC and Bristol Township for 3.13 acres of vacant land at Main and Cedar Avenues: Consideration to take Appropriate Action.**

Mr. McCauley stated that the Township received funding from the Department of Housing and Urban Development (HUD) in the amount of \$500,000 through the 2016 Action Plan. Council approval for the agreement of sale as well as authorizing the Township Manager to sign all necessary documents is in order.

Councilman Antonello asked if this were a vacant property.

McCauley stated it is the former Miller Trailer Park.

*Motion by Mr. Allen and seconded by Vice President Longhitano to Approve the Agreement of Sale between Highlander Realty Management, LLC and Bristol Township for 3.13 acres of vacant land at Main and Cedar Avenues.*

*Motion carried unanimously by a vote of 6 – 0.*

West Rexler, West Bristol, asked if the tax and sewer bills were up to date on the property.

McCauley stated any outstanding bills will be paid at settlement.

Michele Foisy of Croydon, asked how the property would be utilized.

Councilman Antonello responded the property would be used as open space.

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*Motion carried unanimously by a vote of 6 – 0.*

**COMMENTS FROM COUNCIL MEMBERS**

Councilman Allen requested a motion to reduce the permit fee for Truman High School’s new roof by fifty percent.

*Motion by Mr. Allen and seconded by Mr. Antonello to reduce the permit fee for Truman High School’s new roof from \$45,000 to \$22,500.*

*Motion approved by a vote of 6-1 with Mr. Monahan dissenting.*

President Bowen thanked the members of the Zoning Hearing Board and Planning Commission for their dedication and hard work to bring businesses and revenue into the Township.

Councilman Antonello reminded residents that there has been a dramatic shift in the polling locations and the Township website has those locations listed.

Further Mr. Antonello brought to Council’s attention the potential for business opportunities in the rising Medical Marijuana industry. This is an opportunity for the Township to continue to thrive and Council along with the administration should be prepared to address this opportunity in the coming future.

President Bowen announced the Holiday Parade will be Saturday November 19<sup>th</sup>.

Vice President Longhitano asked Mr. Flager to research proposed ordinances to address the Medical Marijuana Facilities.

**OPPORTUNITY FOR RESIDENTS TO ADDRESS COUNCIL**

Terry Mack, 902 Center Avenue, requested that his section of Center Avenue be paved and maintained by the Township.

Mr. McCauley read into the record a letter from former Managing Director Carmen Raddi stating that Center Avenue has not been dedicated and therefore not owned by the Township.

McCauley explained that in order to have the road maintained by the Township the resident would need to build the road to the minimum specification and then come before Council to approve. The minimum specification is necessary in order for the Township to receive Liquid Fuels funding to maintain the road. The resident would be responsible for the cost of building the road.

President Bowen advised Mr. Mack on how to maintain the street as he too lives on a gravel road.

Vice President Longhitano inquired if the status of the road was disclosed to him at the time of

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settlement.

Dan Primavera of Red Cedar inquired about issues pertaining to recovery homes.

Councilman Antonello advised Mr. Primavera that the ordinance on the Township's website would answer his concerns.

West Rexler, West Bristol, questioned the authority of Portnoff Law Associates to collect delinquent sewer accounts.

Councilman Antonello asked if the Township was moving forward with erecting a guardrail at the intersection of Edgely and Millcreek Roads.

Mr. McCauley stated that the Township was advised against the guardrail per the Traffic Engineer however signage alerting motorist will be installed as authorized by PennDot.

Michele Foisy of Croydon, inquired about the proposal submitted by the Heritage Conservancy and if it would affect the non-paying ramp at the Croydon Marina.

Council advised that this is still in the proposal phase and if it were to come to fruition it would take a great deal of time.

*Motion by Vice President Longhitano and seconded by the entire Council to adjourn the meeting.*

*Motion carried unanimously by a vote of 7-0.*

*The meeting was adjourned at 8:36 pm.*



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RECAP OF OCTOBER 26, 2016 TOWNSHIP COUNCIL MEETING

1. Approved the outstanding Voucher List and Requisitions from October 26, 2016.
2. Approved the September 15, 2016 Council Meeting Minutes.
3. Presented Monthly Awards for Exemplary Recycling Performance.
4. Presentation from Gilmore & Associates: NPDES Phase II Stormwater Management Program.
5. Approved Resolution 2016-52 Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation of the Keystone Park Sewer Pump Station in the Amount of \$184,867.35.
6. Approved Resolution 2016-53 Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation of the Croydon Acres Sewer Pump Station in the Amount of \$259,842.45.
7. Approved Resolution 2016-54 Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Purchase of a New Generator at the Wastewater Treatment Plant in the Amount of \$415,437.50.
8. Approved Resolution 2016-55 Authorizing the Township Manager to Submit a Grant Application to the PA Small Water and Sewer Program for the Rehabilitation of the Trickling Filter at the Wastewater Treatment Plant in the Amount of \$40,290.
9. Approved Resolution 2016-56 for Official Sewage Facilities Plans Revision for New Land Development for Med-Flex.
10. Approved Resolution 2016-57 for Master Casting Agreement with the Pennsylvania Department of Transportation and Authorizing the Township Manger to sign all pertinent documents.
11. Approved Cooperative Memorandum of Agreement for PA Turnpike/I-95 Interchange Project.
12. Approved Agreement of Sale between Highlander Realty Management, LLC and Bristol Township for 3.13 acres of vacant land at Main and Cedar Avenues.
13. Approved Motion to Reduce the Roof Permit fee for Harry S. Truman High School by Fifty Percent (50%).

Meeting Adjourned at 8:33pm.